

Minutes
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
March 21, 2022 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:31 pm. Commissioners Ivkovic Kelley, Suleiman, Truedson, and President Knitter answered "present" from the Oak Brook Park District Family Recreation Center, Canterberry Conference Room. Also present in Canterberry Conference Room Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF THE MARCH 21, 2022 AGENDA
- b. APPROVAL OF MINUTES
 - i. February 21, 2022, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING FEBRUARY 28, 2022
 - i. Warrant 657

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Truedson, and President Knitter
Nays: None
Absent: Commissioner Trombetta

There was no additional discussion, and the motion passed by roll call vote.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Truedson, and President Knitter
Nays: None
Absent: Commissioner Trombetta

Commissioner Trombetta Entered at 6:32 pm

4. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

Dr. Kosey announced the Park District Attorney, Steve Adams, notified staff the Village of Oak Brooks' Attorney informed him there were no updates on their case against the pool contractor. Additionally, there has been no update on their consideration of the Park Districts' proposal to resolve through discounted prepayment of the intergovernmental loan.

Dr. Kosey met the new Oak Brook Chief of Police, John Krull, regarding the Dean Nature Sanctuary security. The Park District and Police have been monitoring the area since February 16th. There were 32 random checks by the police. The police had asked mostly juveniles to leave the site and some adults. There was one suspicious vehicle called into the police. By the time the police arrived, the car was gone. There were no additional incidents. The Park District will continue to monitor the area as the weather gets better.

b. Community Survey Report

Dr. Kosey informed the Board the Park District conducted an attitude and interest survey. They received 301 responses, with 201 responses being residents. This survey was similar to the one conducted in 2017 by the University of Illinois.

President Knitter stated she was pleased with the response from Residents.

Dr. Kosey stated staff created recommendations based on the survey's responses. Staff has begun implementing the recommendations for the Silver Sneakers memberships, website updates, new programming for teens and 50+ seniors.

Commissioner Suleiman asked Dr. Kosey if staff learned anything new about the communities needs through the survey.

Dr. Kosey stated the survey results were more positive than they were in 2017.

Commissioner Suleiman stated a resident was interested in some kind of iPad at the front desk where they can register for programming.

President Knitter stated those could be difficult to maintain, as she has seen other organizations where they are all broken.

Commissioner Ivkovic Kelley stated patrons do not use the one at the Tennis Center.

Dr. Kosey stated they have been looking to get this kind of device for the front desk and have been researching it.

Mr. Thommes stated there had been concerns about a group of patrons at the Tennis Center who have become rowdy on Friday nights while parents are trying to watch their children practice. The new Director of Tennis Operations, Michelle, has been taking care of the situation, and there will be new signage created expressing mindfulness.

President Knitter would like to see more pickleball offerings. As a lot of residents are interested in the sport.

Mr. Thommes stated staff had added new times and additional weekend hours.

President Knitter would like to see a reservation system added to ensure everyone can play.

5. STAFF RECOGNITION

a. Dominic Brown, Aquatic Programming Supervisor

The Board welcomed Dominic.

6. REPORTS:

a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported the staff and the Board did their due-diligence on the budget and she was grateful.

Commissioner Suleiman stated the job fair was a good idea.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park Districts records.

Mr. Salinas reported on the last ten months of the fiscal year. The financial, fiscal year will be coming to an end in April. Compared to the two years prior, the General Fund is doing well. Property taxes help this fund. Whereas the Recreation Fund relies heavily on memberships. With the revenue transfer out, this fund was hit particularly hard. This one-year adjustment made the fund look more stressed than two years ago. This adjustment was temporary and will not happen in the future.

Mr. Salinas stated the Tennis Fund would have an adjustment next month as a bill did not make it before the month's close date.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park Districts records.

Mr. Thommes reported memberships were increasing. The Park District now has two-thousand active members. The positive increase is expected to continue into April.

Mr. Thommes stated staff is seeking to address the staffing shortage at the Family Aquatic Center by creating a "swim at your own risk," period during the day. There will be a deck

attendant available at the front desk, and able to react in an emergency but will not be actively scanning the water. This will occur Monday through Friday only during the school year, Labor Day through Winter.

President Knitter and Commissioner Truedson inquired about how residents will be notified about this change.

Rob Bond, Superintendent of Aquatic and Maintenance Operations, stated there would be proper signage when the guard is off duty. Additionally, he has spoken to several Park Districts doing similar operation adjustments, STAR Guard Elite, PDRMA, and IDPH. There will be proper signage and more to ensure everyone is aware of the situation.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported Winter Fleet Servicing has ended. With warmer weather Parks Staff is adding netting to the fields and painting field lines.

Mr. Johnson stated the Park District received a one-thousand-dollar grant from IDNR to create a native plant and pollinator area. This will be placed in the front of the Family Recreation Center and will be used as an educational tool for the pre-school.

Mr. Johnson has inquired about the OSLAD grant application for the North Athletic Field Phase II. Due to short staffing, he has been informed there will be no decisions before the Fall of 2022.

Mr. Johnson stated the Parks Department has hired a Landscape Specialist. She will begin in April.

7. UNFINISHED BUSINESS

a. Mowing Services Bid

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to accept the base bid for Grass Mowing Services and the alternate bid for Fall Leaf Cleanup Services from Classic Landscape, Ltd., and to approve an Agreement between the Oak Brook Park District and Classic Landscape, Ltd. for a total annual cost not-to-exceed \$60,614.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

b. Request for Proposals: Waste & Recycling Collection Services

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to accept the proposal for Waste and Recycling Services from SBC Waste Solutions, Inc. and to approve an agreement between the Oak Brook Park District and SBC Waste Solutions, Inc. for a total monthly cost not-to-exceed \$720.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

- c. R22-0322: A Resolution for a Shared Service Arrangement for Participation in the Good-buy Purchasing Cooperative

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Resolution R22-0322: A Resolution for a Shared Service Agreement for Participation in the Good-Buy Purchasing Cooperative.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

- d. Central Park West Rate Increase

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the Central Park West rate increase as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

- e. Renewal of the Intergovernmental Agreement by and Between the Board of Education of Butler School District #53, the Oak Brook Park District, and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center for School Years 2022-2023 through 2024-2025

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the renewal of the Intergovernmental Agreement by and Between the Board of Education of Butler School District #53, the Oak Brook Park District, and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center for School Years 2022 – 2023 through 2024 – 2025.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

- f. Resolution 22-0321: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through December 31, 2021

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Resolution 22-0321: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through December 31, 2021.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

- g. 2022 Amendment to the Oak Brook Park District Executive Director Employment Agreement

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the 2022 Amendment to the Oak Brook Park District Executive Director Employment Agreement as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

8. NEW BUSINESS

- a. Budget for Fiscal Year 2022- 2023

The tentative Budget and Appropriation Ordinance 22-0418 for Fiscal Year May 1, 2022– April 30, 2023 has been placed on public display for thirty days following the publication notice in the Doings – Oak Brook Newspaper on March 17, 2022. The Budget and Appropriation Ordinance encompasses all previous reviews by the Board of Commissioners. The Public Hearing is scheduled to occur at the April 18, 2022 regular meeting of the Board of Commissioners for the purpose of receiving public comment on the Budget and Appropriation Ordinance. A Legal Notice of the Public Hearing will be published in the Doings – Oak Brook Newspaper on April 7, 2022.

President Knitter explained there will be a Public Hearing at the next Regular Scheduled Board Meeting.

- b. Playground Surfacing Project Bid

Mr. Johnson stated the "Ship" playground behind the Family Recreation Center needs ground resurfacing because it is beyond its useful life. Staff is seeking an alternative surfacing, which will make the ground cooler, additionally, per the request of the Preschool Teachers the area will be fenced.

Commissioner Suleiman asked if the Park District could update the areas of the surfacing that needed the update instead of resurfacing the whole area. This may be a cost-effective alternative.

Mr. Johnson stated the majority of the surface was unsalvageable.

Commissioner Suleiman inquired about the type of surface that would be installed and if it would be safer for children.

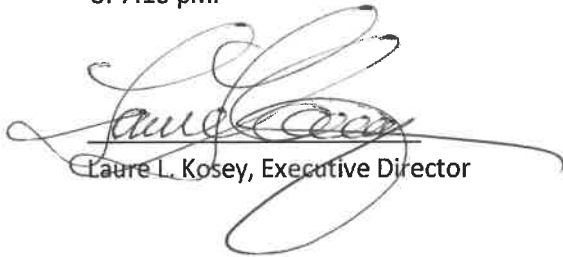
Mr. Johnson stated the resurface would be the same grade as the truf product at the Central Park West Playground. It has been tested and meets the standards.

THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON APRIL 18, 2022, 6:30 pm.

President Knitter announced the next Regular Meeting of the Oak Brook Park District Board of Park Commissioners would be held on April 18, 2022, at 6:30 pm.

9. ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to adjourn, March 21, 2022, Regular Meeting of the Oak Brook Park District Board of Commissioners at the hour of 7:10 pm.



Laure L. Kosey, Executive Director