

Minutes
PUBLIC HEARING AND
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
January 17, 2022 – 6:30 p.m.
Zoom Meeting

Prior to the start of the Board Meeting, President Knitter stated, "As President of the Oak Brook Park District Board of Park Commissioners, I have determined that it is not practical or prudent to conduct the January 17, 2022 meeting of the Board of Park Commissioners in-person due to the continued health risks of the COVID-19 pandemic as declared by the January 7, 2022 Gubernatorial Executive Order 2022-01 (COVID-19 Executive Order No 97) issued by Governor Pritzker. I further determine that attendance at the regular meeting location is not practical or prudent due to the continued health risks of the COVID-19 pandemic declared by Gubernatorial Executive Order 2022-01. I hereby directed staff to make alternative arrangements in a manner that will allow any interested member of the public access to this meeting, and to contemporaneously hear all discussion, testimony and roll call votes via telephone number or web-based link to this Zoom Teleconference Meeting."

1. START THE VERBATIM RECORDING

Dr. Kosey verified and confirmed the Board Meeting was recording.

2. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:33 p.m. Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter answered "present" through Zoom Conferencing. Also present through Zoom Conferencing were Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; Bob Johnson, Director of Parks and Planning; and Steve Adams, Park District Attorney. Laure Kosey, Executive Director, was present in the Autumn Oaks room of the Family Recreation Center.

3. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board or had sent an email to Dr. Kosey prior to the meeting with a public comment.

4. CONSENT AGENDA

- a. APPROVAL OF THE January 17, 2022, AGENDA
- b. APPROVAL OF MINUTES
 - i. December 13, 2021, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING December 31, 2021
 - i. Warrant 655

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

There was no additional discussion, and the motion passed by roll call vote.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

5. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

Commissioner Suleiman stated the Park District was swift to action in teaming up with the Oak Brook community after the incident at the mall this holiday season. The Park District's offering of guest passes to encourage people to "Shop Oak Brook" and support local businesses was positive. Commissioner Suleiman said she had received a lot of feedback from the community in gratitude for the Park District's gesture to support the mall and the Village of Oak Brook.

6. STAFF RECOGNITION

a. Colton Lopez, Parks Technician

The Board welcomed Colton.

7. REPORTS:

a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported on the Winter Lights at Central Park, stating staff did a great job executing the event. With almost thirty thousand participants, the event was a huge success. The Cocoa Cabin was a great addition to the event. Donations were collected for the Oak Brook Park District Foundation and the People's Resource Center.

Dr. Kosey stated the guest passes to support the community due to the Oakbrook Mall incident went better than expected. About five hundred passes were given in response to the community's participation.

Dr. Kosey stated with Commissioner Suleiman's connections, the Oak Brook Park District is now a free PCR COVID-19 testing site. The tests are self-administered and results come within 72 hours.

Dr. Kosey stated Eclipse Soccer Club would not be renting with the Park District in the Spring, as they broke the anti-harassment code of conduct policy.

President Knitter and Commissioner Truedson would like to circle back as the accusations are pending and would like additional clarification.

Dr. Kosey informed the Board that the Park District is still waiting to hear back from the Village of Oak Brook regarding the Sports Core compensation.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park Districts records.

Mr. Salinas reported on the last eight months of the fiscal year and stating the Park District is doing well compared to two years ago. The General Fund and Tennis Fund are doing well. However, membership and programming are down. Decreased expenditures offset these revenue decreases.

Mr. Salinas stated on December 2, 2021, the Park District made a payment on a promissory note. Mr. Salinas is currently working with staff on their budgets, and a draft will be ready for the February Board Meeting.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park Districts records.

Mr. Thommes reported on the Cocoa Cabin being a success, with many hot cocoas, cookies, tea, etc., purchased. They are planning to expand this event next year.

Mr. Thommes informed the Board there have been three full-time positions filled. There are additional open positions and the staff is continuing to hire.

Mr. Thommes stated the Winter Get Better League is almost sold out. He is pleased with the partnership with Break Away Basketball.

Mr. Thommes stated staff is gearing up for their Spring events. Additionally, the team is doing a community soup drive to benefit the West Suburban Food Pantry.

President Knitter expressed concern about membership. She had expected to see an increase in membership as the New Year often brings in new members.

Mr. Thommes stated there had been a dip in membership, however, they continue to project upward. Mr. Thommes believes there is membership hesitation due to increased COVID-19 concerns.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported the Salt Creek Trail has reopened as it was closed for preliminary work on the Tollway.

Mr. Johnson stated the Parks Department has been working to remove the Winter Lights. The Community Ice Rink is open, and the Sled Hill is closed due to lack of snow. With the minimal snowfall, staff did additional turf work at the North Athletic Fields.

Mr. Johnson is currently seeking a Landscape Specialist and is conducting interviews.

7. UNFINISHED BUSINESS

- a. Ordinance 22-0117: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to approve Ordinance 22-0117: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

- b. New Policy - Administrative Policies and Procedures Manual: Section 6.16 Vehicle Idling Policy

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to approve the Vehicle Idling Policy, Section 6.16 of the Administrative Policies and Procedures Manual.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

- c. New Policy - Personal Policy Manual Section 4.29 Whistleblower Protection (SAFE-T Act)

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to approve the Whistleblower Protection Policy.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

8. NEW BUSINESS

- a. Ordinance 22-0221: An Ordinance Transferring Funds to and from Several Park District Funds

Mr. Salinas stated the reoccurring budget item for transferring operating funds, from the Recreation Fund to the Debt Services Fund and the General Fund to the Capital Project Fund, will be completed to make the fiscal year payments.

- b. Ordinance 22-0222: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings

President Knitter stated this would be completed after the Board's approval, which is anticipated at the February 2022 Board Meeting.

c. Market-Based Salary Range Adjustment

Dr. Kosey stated HR Source has sent out their annual report with a market adjustment of 1.9%. Staff is currently seeking restructuring at the Tennis Center and the Aquatic Center, as the Park District will no longer be managing the Sports Core. The job titles in red reflect the restructuring.

d. Updated & Review of Personnel Policy Manual

Dr. Kosey informed the Board there had been updates periodically to the Personnel Policy Manual. Past approved and updated policies have been inserted into the Policy Manual as well as updating pronouns to "They, Them, and Their."

e. Outdoor Tennis Courts Resurfacing Project 2022

Mr. Thommes stated the Tennis Center needed resurfacing on the eight outdoor courts. Initially, in the Spring 2021, bids for the project came in over budget. We are going out to bid for this project a second time hoping the process will be more favorable. they have now increased the funding.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON FEBRUARY 21, 2022, 6:30 p.m.

President Knitter announced the next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on February 21, 2022.

10. ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to adjourn, January 17, 2021, Regular Meeting of the Oak Brook Park District Board of Commissioners at the hour of 7:13 p.m.


Dr. Laure Kosey, Executive Director