

Minutes
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
October 18, 2021 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:30 p.m. Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter answered, "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in the Canterbury Conference Room, Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

- a. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to allow Commissioner Tom Truedson to attend the meeting by video conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter
Nays: None

Commissioner Truedson entered the Regular Board Meeting at 6:31 p.m.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF THE OCTOBER 18, 2021 AGENDA
- b. APPROVAL OF MINUTES
 - i. September 13, 2021, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING SEPTEMBER 30, 2021
 - i. Warrant 652

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve the Consent Agenda, and the motion passed by roll call vote.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

4. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications

Commissioner Trombetta stated that he spoke with former Commissioner Kevin Tan, he is doing well.

- b. IAPD "Best Friend of Illinois Parks – Business Award" to the Oak Brook Park District in recognition of Ace Hardware Corporate Headquarters' Support of the Winter Lights at Central Park.

President Knitter announced the Oak Brook Park District received the IAPD "Best Friends of Illinois Parks – Business Award in recognition of Ace Hardware Corporate Headquarters' support of the Winter Lights at Central Park." Ace Hardware continues to be a great supporter.

- c. Ann Scales, Principal at Lauterbach & Amen, LLP, will present the audit report for the fiscal year ending April 30, 2021

Anna Scales presented the Audit Report.

- d. Master Vision 2020-2030 review

Dr. Kosey stated staff revisits the Master Vision once a year, and makes sure the Park District continue making progress on the plan.

5. STAFF RECOGNITION

- a. Josh Chartrand, Building Technician

The Board welcomed Josh Chartrand.

6. REPORTS:

- a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported the Park District would not be renewing an agreement with the Village over the management of the Sports Core.

Dr. Kosey stated the NRPA conferences went very well and thanked the Board for allowing them to attend.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park Districts records.

Mr. Salinas reported the General Fund and Recreation Fund are in surplus similar to two years ago.

Mr. Salinas stated the Tennis Center continues to be below the net surplus.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park Districts records.

Mr. Thommes reported the Break Away "Get Better League" is doing better than they thought. Staff is seeking additional gymnasium space at local schools.

Mr. Thommes stated the Halloween Trick-or-Treat Trail was a success with 565 participants. They would like to open the event up to more participants next year and add more craft stations.

Mr. Thommes stated the Swim Lessons are in high demand, as local pools are not running their programs. The Park District is seeking additional swim instructors.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported the application, and building plans, for the Sports Tourism Grant through the Department of Commerce and Economic Opportunity, have been submitted.

Mr. Johnson informed the Board the Parks Department is still completing punch-list items for Phase One of Central Park North.

Mr. Johnson stated the Parks Department planted the seasonal Mums and completed other landscaping duties to prepare for the Winter Lights at Central Park.

7. UNFINISHED BUSINESS

a. Approval of Employee Referral Incentive

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve the Employee Referral Incentive.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

8. Resolution 21-1018: A Resolution Amending the Agreement Between the Oak Brook Park District and Davey Resource Group, Inc. for Natural Area Stewardship Services.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve Resolution 21-1018: A Resolution amending the agreement between the Oak Brook Park District and Davey Resource Group, Inc. for the natural area stewardship services.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

9. Tennis Center Roof Repair Project Bid

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to accept the base bid and alternate bids from Seal Tight Exteriors, Inc. for the Tennis Center Roof Repair Project and to approve an agreement between the Oak Brook Park District and Seal Tight Exteriors, Inc. not to exceed the cost of \$76,270.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

10. NEW BUSINESS

a. Oak Brook Park District COVID-19 Vaccination and Testing Policy (**Requires waiving the Board Rules to approve at this meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to waive the Board Rules to approve the Oak Brook Park District COVID-19 Vaccination and Testing Policy at this meeting.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve the Oak Brook Park District COVID-19 Vaccination and Testing Policy.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

b. Personnel Policy Manual – New Section 4.28 Work-Related Expense Reimbursement Policy

Dr. Kosey stated the updates needed to be addressed.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON NOVEMBER 15, 2021, 6:30 p.m.

President Knitter announced the next Regular Meeting of the Oak Brook Park District Board of Commissioners would be held on November 15, 2021, at 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to adjourn, October 18, 2021, Regular Meeting of the Oak Brook Park District Board of Commissioners at the hour of 7:00 p.m.



Dr. Laure Kosey, Executive Director