

**Minutes**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**June 21, 2021 – 6:30 p.m.**  
**Canterbury Conference Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:33 p.m. Commissioners Ivkovic Kelley, Suleiman, Truedson, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there were any public comments.

Leo Danielides, President of the Oak Brook Little League addressed the Board.

Mr. Danielides stated since the relationship began with the Oak Brook Park District historically the Oak Brook Little League organization has never been asked to pay for usage and field rentals.

Mr. Danielides has spoken to several of the former Presidents of the Oak Brook Little League and their treasures who have also said they have never made a payment for usage or rental of the fields.

President Knitter explained historically that was correct, in exchange, the Oak Brook Little League has made large donations, as time has passed donations have been unreliable.

Mr. Danielides stated President Knitter was correct. Adding, the Oak Brook Little League does not interfere with the Park Districts' other programming and works around the other organization's schedules. In the past, the league has paid for field maintenance, a scoreboard, fences, etc. Through donations, they have added batting equipment.

Mr. Danielides asked the Board what exactly they were looking for in a continued partnership.

President Knitter stated this being brought up was good, as the relationship has been good but things have changed. Continuing partnership for the future, creating a more structured partnership is something the Park District would like to discover. Over the last 20 years the Park District has changed, and creating a written agreement would allow both parties to be more transparent.

Mr. Danielides asked President Knitter how she may feel about removing the Oak Brook kids from playing on the Park District fields.

President Knitter explained to Mr. Danielides the Oak Brook Little League are not the only children of Oak Brook who play and benefit from the Park District fields, the Board would like to seek what the correct relationship would look like and move to schedule the fall usage.

Dr. Laure Kosey, Executive Director, stated she would like to see how the Oak Brook Little League would like to utilize the fields, how often they would utilize the fields, and how the Oak Brook Park District would price the usage, in return for a more equal partnership.

President Knitter stated then both parties would then understand the relationship.

### 3. CONSENT AGENDA

#### a. APPROVAL OF JUNE 21, 2021 AGENDA

#### b. APPROVAL OF MINUTES

i. May 17, 2021, Public Hearing and Regular Board Meeting Minutes

#### c. APPROVAL OF FINANCIAL STATEMENT ENDING MAY 31, 2021

i. Warrant 648

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Truedson, and President Knitter.

Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to approve the Consent Agenda as presented.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Truedson, and President Knitter.

Nays: None

### 4. COMMUNICATIONS/PROCLAMATIONS

#### a. Board of Commissioners to share communications

President Knitter stated the relationship between the Park District and the Sikich's is great, the Cori's Kids Triathlon is a great event.

Dr. Kosey stated that the event is one of her favorites.

#### b. Proclamation "July is Park and Recreation Month"

President Knitter stated July is Park and Recreation Month and that is great.

Commissioner Tom Truedson signed a proclamation acknowledging the month as Parks and Recreation Month.

5. STAFF RECOGNITION

a. None

6. REPORTS:

a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported a change in the board reports, as memos are now all in one spot, and this has been a great adjustment.

Dr. Kosey stated there has been a lot of memorial benches sold, and all of Totem Plaza benches have been sold. There is a plan for adding more spots for memorial benches.

President Knitter asked if the Park District was having a difficult time hiring staff.

Dr. Kosey stated there has been difficulty specifically hiring for the Part-Time Administrative Services Assistant position. As well, as for Part-Times Parks Technicians. There has been an adjustment in the budget to help the Parks Department get staffed. They will be opening a full-time position up sooner to get candidates because they are severely understaffed. The Parks Department is behind because they need more team members.

President Knitter explained the Park District may want to utilize the part-time funds of the unstaffed position to pay another company to come out and help the Parks Department. As the Hinsdale Nursery could have their crew come and plant flowers.

Commissioner Suleiman stated they could make a volunteer event to plant flowers.

Dr. Kosey stated doing a volunteer event would take a lot of time, and there is not enough staff to organize an event.

Mr. Johnson stated the Park District has good relationships with a lot of vendors. The Oak Brook Park District's land has grown with the maintaining of the Sports Core Fields and the opening of the North Athletic Fields, with a lot more to do there simply is not enough full-time staff to take maintain it promptly.

President Knitter stated using the funds from a vacant part-time employee to pay for services needed would benefit full-time staff, as the Park District does not want to burn out the team.

Dr. Kosey asked the Board for input on potentially placing banners on the outfield of the Baseball Field fences.

President Knitter explained she would have no issue offering that to potential clients, as they do something similar on the Polo Fields at the Village.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park Districts records.

Mr. Salinas reported to the Board the first month of the fiscal year.

Mr. Salinas stated this year's financials compared to last year look very different, as last year at this time the Park District closed its doors from the end of March to May. With the Pandemic restrictions easing over the past several months, there has been more activity.

President Knitter asked Mr. Salinas to give reports including the last two years, as that would help the Board get a better understanding of the financials.

Mr. Salinas stated that could be completed for future meetings, and cautioned a lot of variables have changed in the last two years.

Commissioner Truedson agreed with President Knitter and believes the comparison from 2019 to the current would give a better snapshot of the Park Districts' financials. Then the Board could see more meaningful and notable anomalies.

Mr. Salinas redirected the Board to the Board Packet, the Recreation Fund is in line with the budget, or is shown to be above revenues. As levels are beginning to pre-pandemic levels revenues are rebounding.

Mr. Salinas stated, the Tennis Center revenue is within budget expectations. With programs for the summer ramping up expense holding line on cost will be important.

Mr. Salinas stated the next report will show two years per the Commissioners request, showing key metrics.

President Knitter asked how long it would take to be able to see the projections taking place.

Dr. Kosey stated the team's objective is to get the reserves in the General and Recreation Fund back to the levels, they were before plus an increase of one-month expenditures.

Mr. Salinas pointed out July 1<sup>st</sup> the Park District will be renewing health insurance benefits with the Village.

Mr. Salinas also stated in July the financial auditors will be into audit for the 2020 fiscal year. The auditors will come to the Board Meeting in October and present the findings of the audit.

Dr. Kosey stated the Village has informed the Park District they will be exploring options to remove the Park District from their Health Insurance Plan as they are

looking for ways to cut costs. If they choose to remove the Park District from the plan, they must give the Park District a one-year notice.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park District's records.

Mr. Thommes reported to the Board Summer Camp is full. Pickleball, Pioneer activities, and concerts are looking good. There are also a lot of members coming off of hold.

Mr. Thommes stated the pool at the Sports Core renovations is almost completed. The inner glass needed has been completed and the pools will be filled on Wednesday. The last thing they are waiting on is the new ladders which have yet to ship. They will be needing the ladders to pass inspection. The inspection will be completed by the IDPH and the Village.

Mr. Thommes stated members of the Bath and Tennis will be informed via email of the progress.

President Knitter stated she was cautiously optimistic.

Mr. Thommes noted there is still a waitlist and people are still calling to be added, they will be taking thirty-seven people off the waitlist and making them members.

Dr. Kosey informed the Board they are a bit concerned about the capacity limits as they would like to keep the feel more exclusive.

Mr. Thommes stated currently there are 294 members. Once they assess the feel additional may be taken off the waitlist.

Dr. Kosey stated they gave a substantial amount of refunds due to the delayed opening.

Commissioner Suliman asked if anyone took advantage of the deal offered due to the delayed opening.

Mr. Thommes stated one family took advantage.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported on a new punch list the Parks Department has been working on.

Mr. Johnson stated the pickleball court construction is underway near Central Park West. New additions include posts for the fence as well as the net posts. The

asphalt has been updated and repairs are currently being taken care of before the final sealing goes over.

President Knitter asked how people will come to play the sport on the courts.

Mr. Johnson stated people would come to play.

Dr. Kosey stated staff has not come up with how they will determine how people will play.

President Knitter asked if there will be a sign for times or if there would be a payment to use the courts.

Dr. Kosey informed President Knitter, there are differences between neighborhood courts and Central Park Courts.

Mr. Thommes stated the Recreation Team will be looking at other Park Districts, such as Lombard to see how they manage their pickleball courts.

Mr. Johnson informed the Board the Parks Department has been repairing the Universal Playground and some of the soccer fields.

## 7. UNFINISHED BUSINESS

### a. Appointment of a Person to Fill a Public Office

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to appoint Frank J. Trombetta to fill the vacancy in the Commissioner Office.

President Knitter stated Frank Trombetta has formally served the Board of Commissioners for 12 years. He has been voted in by the residents in two races. Frank Trombetta is very reliable and would continue to be an asset.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Truedson, and President Knitter.  
Nays: None

### i. Administration of the Oath of Office (By Dr. Laure L. Kosey, Executive Director)

Dr. Kosey administered Oath of Office to Frank Trombetta

Frank Trombetta was welcomed by Board.

### b. Central Park Monument Sign Bid

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to accept the bid from Parvin-Clauss Sign Company for the Monument Signage Project and to approve an agreement between the Oak Brook Park District and Parvin-Clauss Sign Company for a not-to-exceed cost of \$35,132.00.

Commissioner Suleiman asked if there were any additional bids for the monument signage.

Dr. Kosey informed Commissioner Suleiman there was another bid but it came in late. There were also two other bids for the signs, however, they have chosen to go with a company who had a good recommendation from the village.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

c. Compact Track Skid Loader Purchase through Sourcewell Cooperative Purchasing Group

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to approve the purchase of a John Deere 325G Compact Track Loader from AHW, LLC through the Sourcewell Purchasing Cooperative for a total cost of \$43,434.54

There was no additional discussion and the vote moved by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

d. Asphalt Pavement Replacement Bid

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to accept the Bid Submittals from Accu-Paving Co., a division of Mertes Contracting Corporation, in the amount of \$64,200 for the Base Bid for the Central Park Asphalt Project, an amount of \$10,000 for the Base Bid for the Saddle Brook Asphalt Project, and an amount of \$11,603 for the Alternate Bid for the Central Park Pool Drive Project, and to approve an Agreement between the Oak Brook Park District and Accu-Paving Co., a division of Mertes Contracting Corporation, in the amount of \$85,830.

There was no additional discussion and the motion passes by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

e. Ordinance 21-0621: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to approve Ordinance 21-0621: An Ordinance Declaring Surplus Personal Property and Authorizing the Conveyance Thereof.

There was no additional discussion and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Truedson, and President Knitter.  
Nays: None

8. NEW BUSINESS

- a. Ordinance 21-0719: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

President Knitter asked how the surplus would be split.

Dr. Kosey stated there are two different places for the surplus to go and they will be going in multiple directions.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JULY 19, 2021, 6:30 p.m.

President Knitter announced the next Regular Meeting of the Oak Brook Park District of Park Commissioners will be held on July 19, 2021, at 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to adjourn the June 21, 2021, regular meeting of the Oak Brook Park District Board of Commissioners.

The motion passed by voice vote and the meeting adjourned at the hour of 7:13 pm.



Laure L. Kosey, Executive Director