



Oak Brook Park District
Special Meeting Packet
Budget Workshop

February 24, 2025

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org



Agenda and Agenda Vote



**NOTICE OF A SPECIAL MEETING
OF THE
OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS
February 24, 2025**

NOTICE IS HEREBY GIVEN that a special meeting of the Oak Brook Park District Board of Commissioners will be held on Monday, February 24, 2025 at the hour of 6:30 p.m. The Special Meeting will be held at the Oak Brook Park District Family Recreation Center, Canterbury Room, 1450 Forest Gate Road, Oak Brook, IL 60523 for the purpose of considering the following agenda.

Agenda

- 1) CALL TO ORDER THE SPECIAL MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND ROLL CALL
- 2) APPROVAL OF THE FEBRUARY 24, 2025 AGENDA OF THE SPECIAL MEETING
- 3) SPECIAL MEETING BUSINESS
 - a) Discussion of the Ten-Year Capital Improvement Plan and Requested Fiscal Year 2025/2026 Operating Budget
- 4) OPEN FORUM
- 5) THE NEXT REGULAR MEETING WILL BE HELD ON MARCH 17, 2025, 6:30 p.m.
- 6) ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact Laure Kosey, Executive Director at 630-645-9535.

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Agenda

- 1) CALL TO ORDER THE SPECIAL MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND ROLL CALL *[Call to Order the Special Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]*
- 2) APPROVAL OF THE FEBRUARY 24, 2025 AGENDA OF THE SPECIAL MEETING *[Request a Motion and a Second to approve the February 24, 2025 Agenda of the Special Meeting. Roll Call Vote...]*
- 3) SPECIAL MEETING BUSINESS
 - a) Discussion of the Ten-Year Capital Improvement Plan and Requested Fiscal Year 2025/2026 Operating Budget *[President Sharon Knitter: Welcome to the special meeting of the Oak Brook Park District Board of Commissioners. Thank you for attending tonight's meeting. The Board of Commissioners will proceed to hear from Marco Salinas, Chief Financial Officer, who will present the Ten-Year Capital Improvement Plan and the Requested Fiscal Year 2025/2026 Operating Budget. At this point in the meeting, the Board of Commissioners will be reviewing and discussing the Ten-Year Capital Improvement Plan and the Requested Fiscal Year 2025-2026 Operating Budget. This topic will be discussed again at the March 17, 2025 Regular Board Meeting and is scheduled to have final action at the April 21, 2025 Regular Board Meeting. At the beginning of the April 21, 2025 Regular Meeting, a public hearing will be conducted to receive public comment. After the presentation by Marco Salinas at tonight's Special Meeting, the Board will conduct an Open Forum for the receipt of public comments.]*
- 4) OPEN FORUM *[President Knitter: We will now proceed with conducting the Open Forum. Before we get started, I would like to outline the guidelines for public comment.]*

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Each person attending is invited to respectfully share thoughts about any matter concerning the Oak Brook Park District. We ask for you to keep your comments under five minutes to allow time for other attendees to be heard and for the Board to progress through the public meeting agenda. The Board typically does not immediately respond to public comments or engage in an open dialogue, but we are actively listening to your comments. If follow-up communication is necessary, a Park District staff member will contact you within two business days. Please be sure to sign the attendance sheet and provide your contact information. Thank you for your understanding of these guidelines. Are there any public comments?"

If necessary, the President may advise speakers to observe the rules set forth in Section 1.1 VII B of the Rules of the Board of Park Commissioners.]

- 5) **THE NEXT REGULAR MEETING WILL BE HELD ON MARCH 17, 2025, 6:30 p.m.**
[Announce the next regular Board Meeting of the Oak Brook District Board of Park Commissioners will be held on March 17, 2025, 6:30 p.m.]
- 6) **ADJOURNMENT** *[Request a Motion and a Second to adjourn the February 24, 2025 Special Meeting. **Voice Vote** – “All in favor...”]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact Laure Kosey, Executive Director at 630-645-9535.

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Special Meeting Business

Ten-Year Capital Improvement Plan
Requested Fiscal Year 2025/2027 Operating Budget



Oak Brook Park District

May 1, 2025 – April 30, 2026 Budget



2025/2026 Budget Calendar

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Day(s)	Date(s)	Task	Responsible Party
Tuesday	November 12, 2024	Budget kickoff meeting with staff	Finance/Staff
Monday	November 18, 2024	Access to BS&A budget module opened- staff to begin inputting their requested FY 2025/2026 operating budgets and FY 2024/2025 year-end projections.	Finance/Staff
Monday	November 18, 2024	Board Meeting - Announcement of the estimated 2024 property tax levy.	Finance/ Commissioners
Monday	December 16, 2024	Board Meeting - Adoption of the final 2024 property tax levy ordinance.	Finance/ Commissioners
Friday	December 27, 2024	Ten-year capital improvement plan updates & budget requests due to Finance.	Staff
Tuesday	December 31, 2024	Adopted 2024 property tax levy ordinance due to Cook & DuPage County Clerk's offices.	Finance
Friday	January 17, 2025	FY 2025/2026 operating budget requests and FY 2024/2025 year-end projections to be completed. Access to BS&A budget module closed to staff.	Staff/Finance
Monday- Monday	January 20-27, 2025	Preliminary budget reports compiled by Finance. Department meetings to be held to discuss and refine operating and capital budget requests.	Finance/Staff
Monday	February 24, 2025	Special Board Meeting- Presentation of our proposed FY 2025/2026 operating and capital budgets.	Finance/Staff

2025/2026 Budget Calendar- Continued

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Day(s)	Date(s)	Task	Responsible Party
Monday	March 17, 2025	Board Meeting - Presentation of our requested operating and capital budgets for FY 2025/2026, followed by the first reading of the corresponding budget/appropriation ordinance.	Finance/ Commissioners
Thursday	March 20, 2025	Legal Notice of the availability for public inspection of our proposed FY 2025/2026 budgets to be published in a local newspaper and our website at least 30 days prior to adoption by Board.	Finance
Thursday	April 10, 2025	Legal Notice of a public hearing for our proposed FY 2025/2026 budgets to be published in a local newspaper and our website at least 7 days prior to hearing.	Finance
Tuesday	April 15, 2025	At least six days before budget is approved, post compensation disclosure for employees > \$150,000	Finance
Monday	April 21, 2025	Public hearing for our proposed FY 2025/2026 budgets prior to Board Meeting. Board to vote on the final FY 2025/2026 budget ordinance at this same meeting.	Commissioners
Friday	April 25, 2025	Final FY 2025/2026 budget reports distributed electronically to staff.	Finance
Friday	April 25, 2025	Final FY 2025/2026 budgets transferred from "Requested" to "Final" column, and activated for use in BS&A.	Finance
Monday	April 28, 2025	Post compensation disclosure on website within six business days of adoption of budget ordinance.	Finance
Monday	May 19, 2025	Correspondence and filing of final FY 2025/2026 budget ordinance due to Cook & DuPage Clerks' offices within 30 calendar days of passage by Board.	Finance

Budget Highlights and Other Factors

- Consolidated budget expenditures/expenses decreasing 9.8%. This decrease primarily from reduced capital improvement and debt service costs.
- Consolidated budget revenues increasing 3.75%. This increase primarily from increased programming, memberships, and investment earnings.
- Decrease in 2025 employee health insurance rates of approximately 2.5%
- Liquidation of 2018 and 2020 debt certificates, and 2020 promissory note, resulting in decreased expenditures approximating \$280,000.
- Minimum hourly wage increased from \$15 to \$16 to be competitive with other districts. These costs to be recouped via increased fees to out-of-district patrons.
- Water and sewer rates budgeted for increases of 5% and 3%, respectively. Water rates increased 18% in 2024 and another 5% in 2025.

Strategic Plan Initiatives Update

To ensure that the very best facilities are accessible and available.

- Phase II construction north of Ginger Creek was completed. The concession/restroom building, Oaks Amphitheater, Ginger Creek Pavilion, a fitness challenge course for all ages, table games including ping pong, chess, and checkers, as well as a bocce court, were all opened for use.
- At Central Park West, indoor and outdoor bathrooms were made gender-neutral and ADA Accessible with the help of a **\$200,000** Grant from Senator Glowiak-Hilton.
- The District resurfaced over **40,000 square feet** of walking trails and roadways.
- The roofing project at the Family Recreation Center is complete! The Family Aquatic Center also installed a NEW HVAC unit, flooring, sound system, window tint and painting of the interior walls.

To provide the very best in park and open space and be a community leader in environmental conservation and stewardship.

- Staff worked with the Village of Oak Brook to celebrate "OakTober."
- Hosted the third annual Community Shredding Event.
- The District received a tree donation from the Morton Arboretum. 20 new trees were planted.

Strategic Plan Updates (continued)

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To provide a diverse range of recreational programs and opportunities to our entire community, regardless of age or ability.

- Oak Brook First on the 1st was implemented, as well as residents bringing a guest for free on their birthday.
- The District received a **\$1,466,279 Grant** from the Federal Government. The District will allocate the grant funds to the Ginger Creek Accessible Pedestrian Bridge and Shoreline Improvement project.
- Staff implemented several new inclusive programs such as Adaptive Private Swim Lessons, Adaptive Tennis, and Sensory Sensitive Hours at both the Family Recreation Center and Family Aquatic Center.
- **61,083** people walked through the Winter Lights at Central Park. This event raised \$7,211 in donations to benefit the People's Resource Center and the Oak Brook Park District Foundation.
- The District helped facilitate an agreement to accommodate the Gateway Special Recreation Adult Day Programming at the FRC and CPW for \$4,400

To foster a diverse work environment that encourages teamwork and the development of recreation professionals.

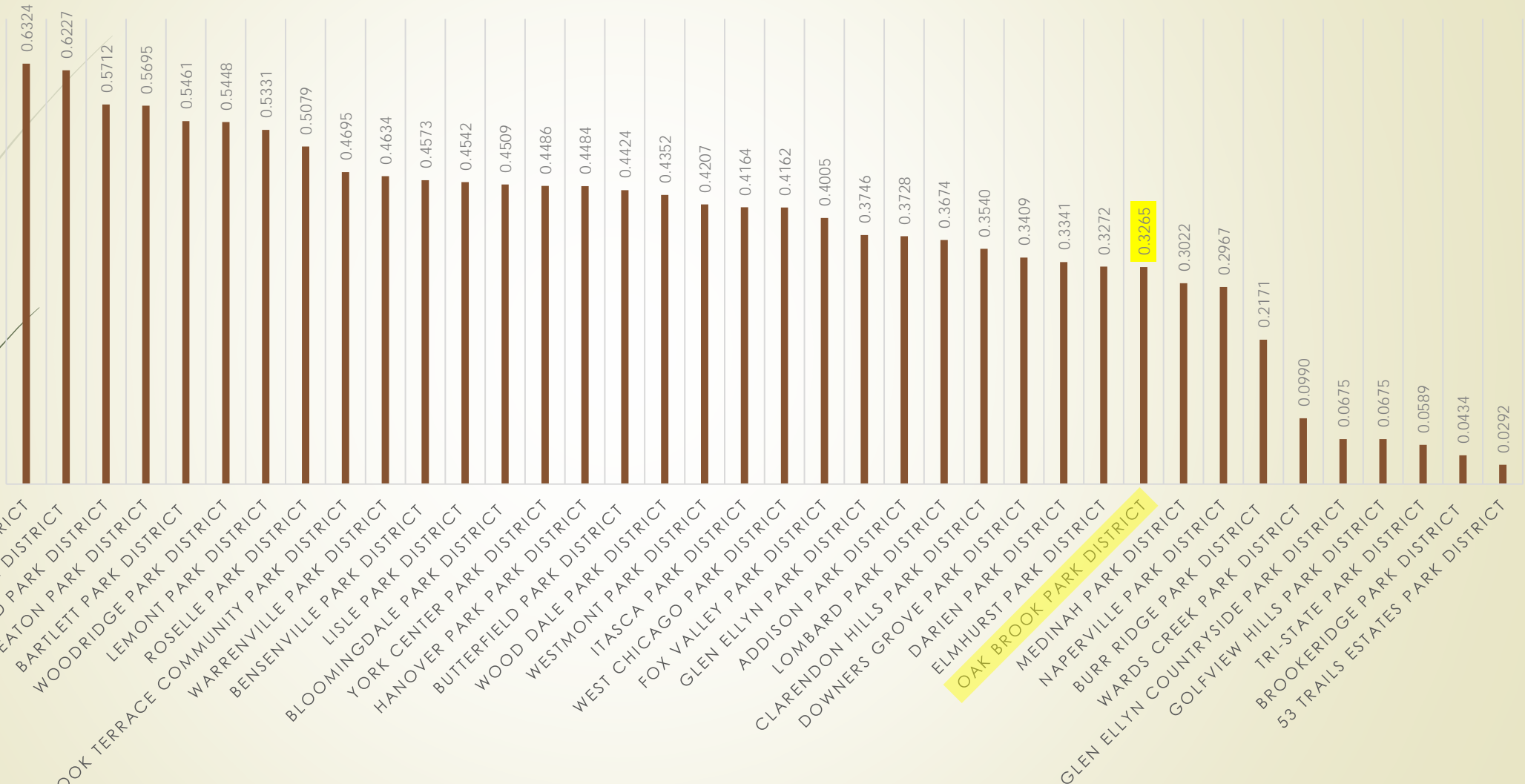
- Staff presented 4 sessions at the state conference and 1 session at nationals.
- Four staff members are on the IPRA section boards and the Board of Directors.
- The Oak Brook Park District was a 2024 National Gold Medal Award finalist.
- Staff and commissioners are working together to develop the 2025-2029 Strategic Plan.

Strategic Plan Updates (continued)

To prioritize the fiscally responsible use of resources in all aspects of our operations.

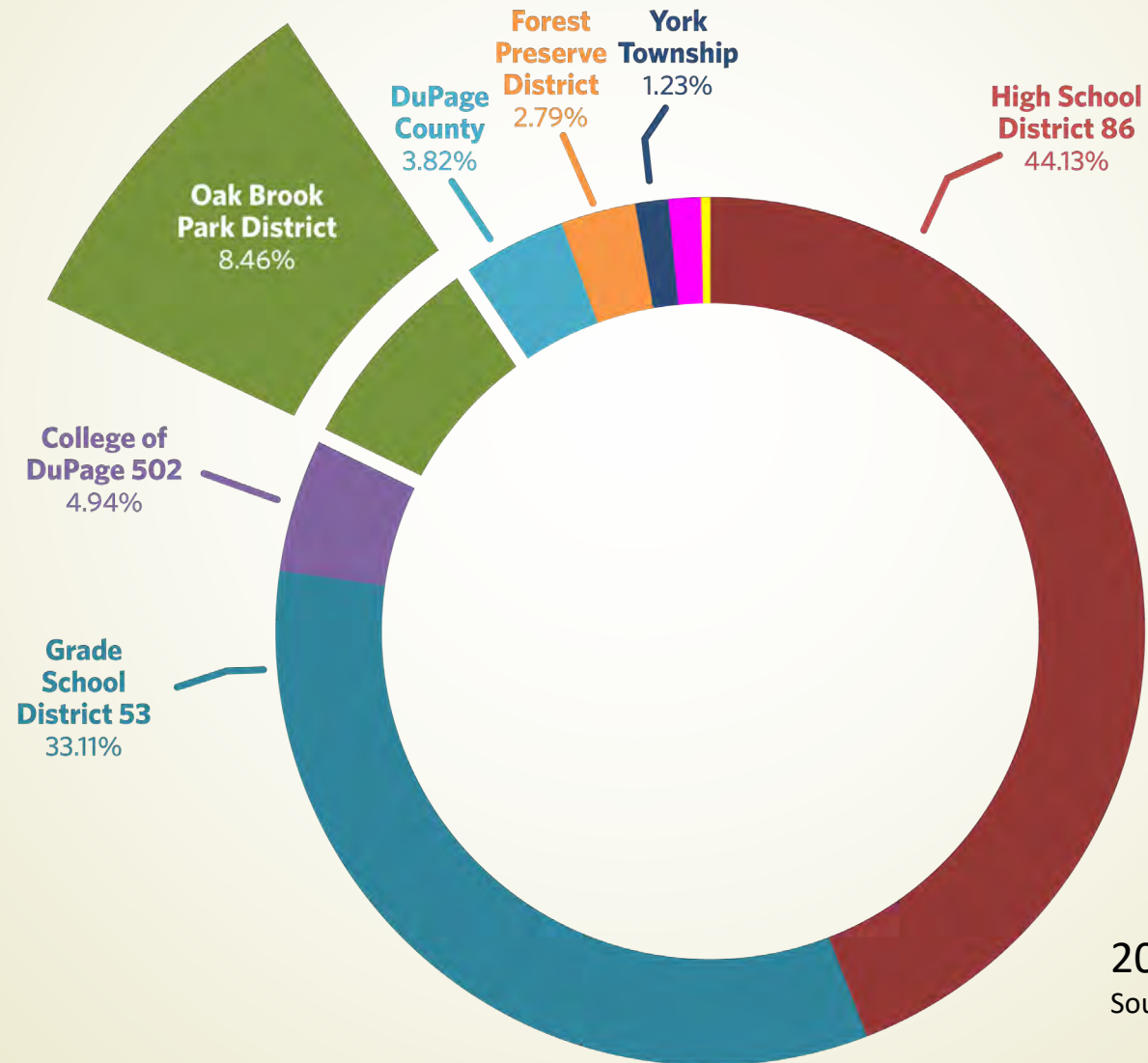
- The Pink 5k raised over **\$24,000** for the Open Arms Breast Cancer Foundation.
- The Park District was awarded the Certificate of Achievement from the GFOA for our 22/23 FY audit report.
- The District is applying for the 25/26 GFOA Budget Award.
- The District received a **\$1,750** Grant from the DuPage Foundation's JCS Visual Arts and Music to bring Starr Chief Eagle for a NEW cultural Arts program.
- Over \$136,000 in monetary sponsorship support.

DuPage County Park Districts Tax Rates



Source: https://www.dupagecounty.gov/elected_officials/county_clerk/Property_Tax_Information/propertyreports.php#outer-6113
 2023 Tax Year (payable in 2024)

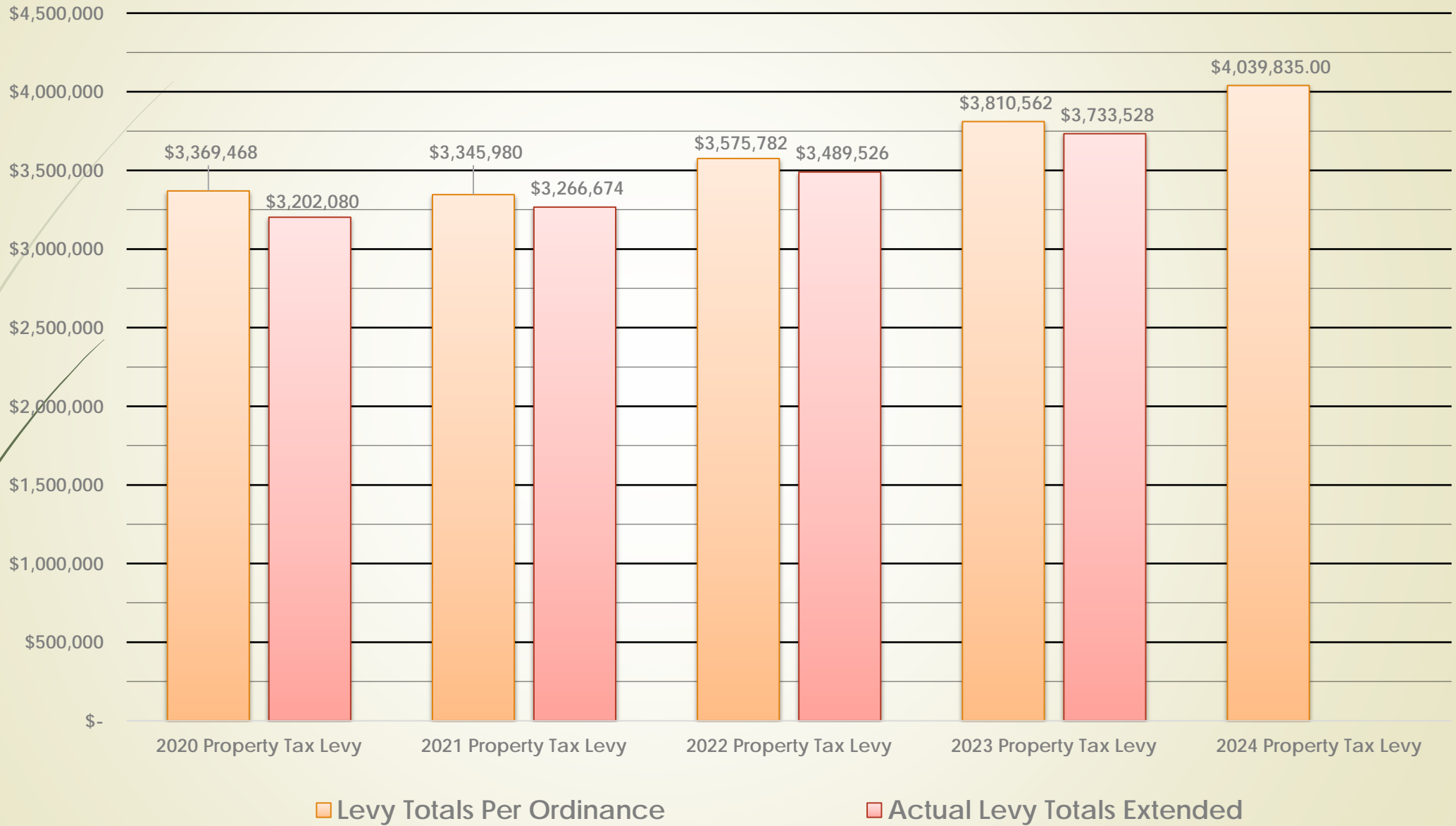
Property Tax Distribution in Oak Brook



2023 Tax Year (payable in 2024)

Source: DuPage County Clerk

Property Tax Levies (extensions limited by PTELL)- Excludes Levies For Debt Service & Special Recreation



General Fund

Administration, Finance & Human Resources

- 10% decrease in Administration Expenses including salaries and insurance.
- Decrease in 2025 employee health insurance rates of approximately 2.5%
- Professional Association memberships have increased (IAPD, IPRA, NRPA)



General Fund

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Parks

- Add more tables and a bike rack to the Ginger Creek Pavilion.
- Potential increase up to 5% in mowing services.
- Upgrade outdoor drinking fountains for ADA compliance.
- Invest in geese deterrent measures for Central Park.
- Staff re-certification of C.P.S.I. and pesticide licenses.
- Finish exterior lighting upgrades at the FRC and CPW entrances.
- Install a split rail fence and new parking lot lights at the Dean Nature Sanctuary.
- Universal Playground surfacing repair and re-sealing.
- Re-landscaping around CPW to complete the prior year's renovation project.



General Fund

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Information Technology

- Add security cameras to the Maintenance Building.
- Install electronic access control to several more doors in the FRC.
- Add digital schedule signage to meeting rooms and studios.
- Update technology and projection equipment in Studio C for programming and rentals.
- Install an outdoor TV at Concessions for marketing and rental information.
- Implement network security suggestions from the latest security audit.
- Use of AI in filtering spam and advanced email threats.
- Maintain current software licenses.



General Fund

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Family Recreation Center and CPW Facilities

- Invest in the gymnasium lobby with new lighting and a thoughtfully designed seating arrangement for visitors attending athletic practices and games.
- Replace damaged ceiling tiles in the studios and track.
- Offering new Specialty Fitness classes, including, Barre Pilates and Walking Poles to provide a unique alternative to traditional workout classes and diversify to prevent workout monotony for members.
- Increase Cocoa Cabin operating hours to capture additional revenue.
- Install three new accessible water fountains with bottle filling stations.
- Refinish the wood floors in the gymnasium and studios A and B.
- Replace thirty outdated folding chairs.



Oak Brook Park District

Requested Fiscal Year 2025/2026 Budget- General Fund Revenues

<u>Revenues</u>	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-Budget % Increase (Decrease)
Administration	\$ -	\$ -	\$ -	N/A
Finance and H.R.	2,175,671	2,060,832	2,131,903	5.57%
Central Park North	102,250	90,000	95,200	13.61%
Central Park	240,300	238,650	230,725	0.69%
Saddlebrook Park	-	500	-	(100.00%)
Forest Glen Park	-	500	200	(100.00%)
Chillem Park	-	250	-	(100.00%)
Dean Property	-	9,000	9,372	(100.00%)
Professional Services	-	-	-	N/A
Information Technology	141,992	133,693	133,698	6.21%
Building/Rec. Center	1,336,306	1,103,748	1,074,684	21.07%
Central Park West	83,525	20,597	25,510	305.52%
Total Revenues:	\$ 4,080,044	\$ 3,657,770	\$ 3,701,292	11.54%

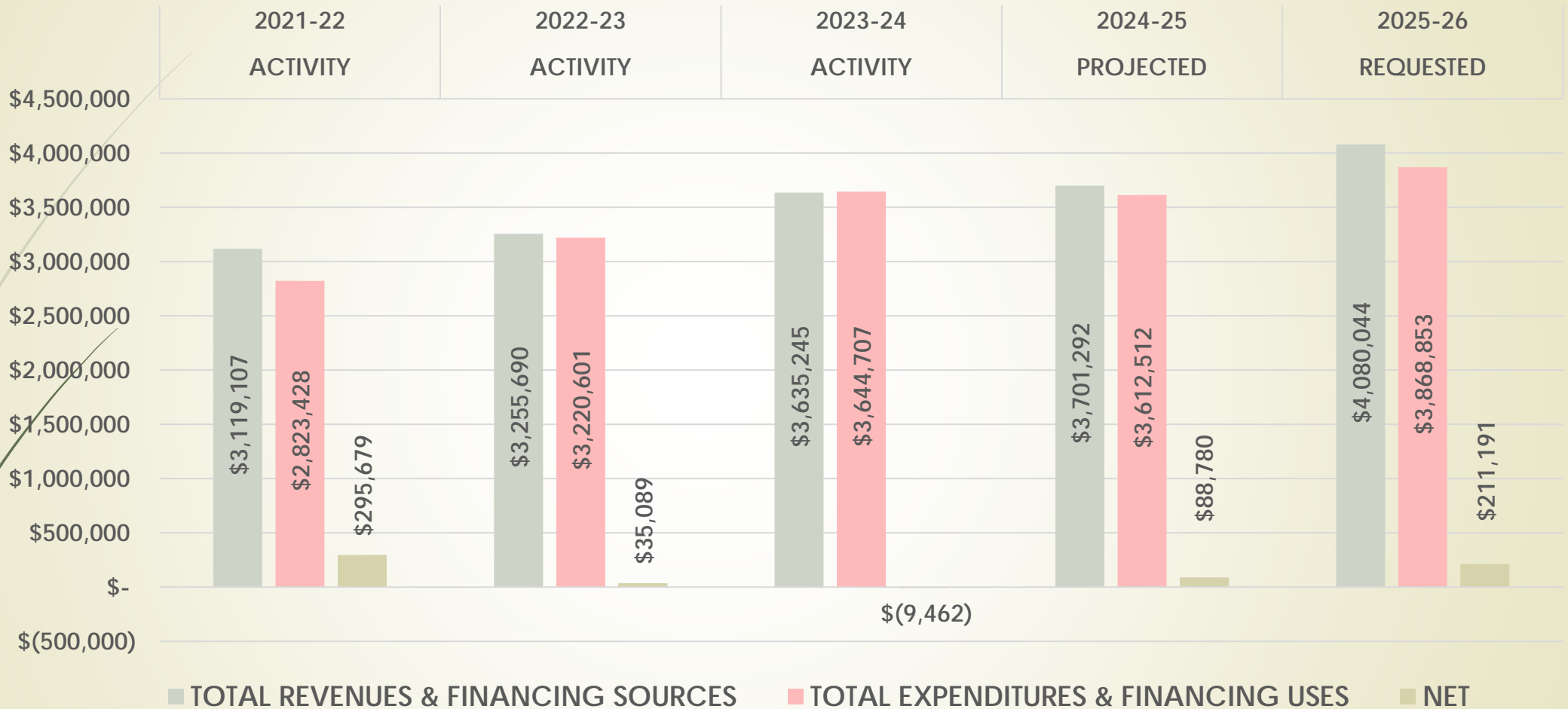
Oak Brook Park District
Requested Fiscal Year 2025/2026 Budget- General Fund Expenditures

<u>Expenditures</u>	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-Budget % Increase (Decrease)
Administration	\$ 371,086	\$ 413,556	\$ 358,655	(10.27%)
Finance and H.R.	342,450	317,125	254,491	7.99%
Central Park North	93,571	94,953	91,261	(1.46%)
Central Park	859,498	826,660	769,929	3.97%
Saddlebrook Park	17,284	16,186	16,186	6.78%
Forest Glen Park	24,483	32,326	24,708	(24.26%)
Chillem Park	6,377	7,481	6,221	(14.76%)
Dean Property	29,456	40,424	38,595	(27.13%)
Professional Services	31,000	31,000	30,735	0.00%
Information Technology	362,356	349,744	338,734	3.61%
Building/Rec. Center	1,261,334	1,145,014	1,125,532	10.16%
Central Park West	69,958	57,990	55,465	20.64%
Total Expenditures:	\$ 3,468,853	\$ 3,332,459	\$ 3,110,512	4.09%
Surplus/(deficit), excluding other financing sources/(uses)	\$ 611,191	\$ 325,311	\$ 590,780	87.88%

Oak Brook Park District
Requested Fiscal Year 2025/2026 Budget- General Fund Balance

	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-Budget % Increase (Decrease)
Surplus/(deficit), excluding other financing sources/(uses)	\$ 611,191	\$ 325,311	\$ 590,780	87.88%
<u>Other Financing Sources/(Uses)</u>				
Transfer to Capital Project Fund	\$ (250,000)	\$ (250,000)	\$ (250,000)	0.00%
Transfer to Debt Service Fund	-	(102,000)	(102,000)	(100.00%)
Transfer to Recreation Fund	(150,000)	(150,000)	(150,000)	0.00%
Net Surplus/(Deficit):	\$ 211,191	\$ (176,689)	\$ 88,780	(219.53%)
Beginning Fund Balance- Unrestricted	\$ 1,498,807	\$ 1,410,027	\$ 1,410,027	
Fiscal Year Increase/(decrease)	211,191	(176,689)	88,780	
Ending Fund Balance- Unrestricted	\$ 1,709,998	\$ 1,233,338	\$ 1,498,807	
Months of Expenditures:	5.92	4.44	5.78	
Average Monthly Expenditures:	\$ 289,071	\$ 277,705	\$ 259,209	

General Fund



Months of expenditures in ending Fund balance:

6.41

5.97

5.66

5.78

5.92

Recreation Fund

Recreation Programing

- Increase court time for the OBPD Get Better League.
- Increase specialty programming including dance, cultural arts, and one-off special events.
- Complete concessions certification.
- Increase Pioneer multi-day trips due to popularity.
- Streamline camp registration to optimize enrollment.
- Expand Energize Sport programming.



Recreation Fund

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Aquatics

- Frosty Float Cardboard Boat Regatta is new to the special events calendar.
- Promote Summer Pool Pass memberships with a giveaway and raffle entry.
- Modify the swim lesson schedule to allow students to have more options.
- Rebranding the Aquatic Center to generate new energy and membership enrollments.
- Update the indoor Aquatic Center deck furniture.
- Professionally refurbish the indoor waterslide.



At the Oak Brook Park District Family Recreation Center

Recreation Fund

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Fitness

- Rebranding the Fitness Center to generate new energy and membership enrollments.
- Optimize Silver Sneakers and Renew Active member check-ins.
- Offer monthly incentive programs to members to increase engagement.
- Introduce new assessment tools so trainers can better evaluate client's health and fitness levels.
- Replace mats, resistance bands, and balance equipment to ensure members have access to modern, functional tools.



Recreation Fund

Marketing & Communications

- New DSLR camera to improve the image quality for print and digital marketing materials.
- Increase in permit fee and mailing cost for postcards to residents with registration dates, the Pink 5k, and new special events/programming.
- Replacement banners in the parking lots, and signs in the Aquatics Center, Central Park, and satellite parks.
- Increase in proofing software annual licensing fee.



Oak Brook Park District

Requested Fiscal Year 2025/2026 Budget- Recreation Fund

	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-Budget % Increase (Decrease)
<u>Revenues</u>				
Administration	\$ 1,525,444	\$ 1,462,873	\$ 1,589,950	4.28%
Fitness Center	869,615	733,603	816,091	18.54%
Aquatic Center	760,254	667,703	707,993	13.86%
Aquatic Rec. Programs	567,947	579,512	491,367	(2.00%)
Children's Programs	533,210	519,207	512,766	2.70%
Preschool Programs	342,162	328,366	332,553	4.20%
Youth Programs	244,987	256,813	235,399	(4.60%)
Adult Programs	142,552	131,628	140,606	8.30%
Pioneer Programs	59,855	66,973	79,242	(10.63%)
Special Events & Trips	114,538	139,340	133,712	(17.80%)
Marketing	20,000	46,000	56,500	(56.52%)
Total Revenues:	\$ 5,180,564	\$ 4,932,018	\$ 5,096,179	5.04%

Oak Brook Park District

Requested Fiscal Year 2025/2026 Budget- Recreation Fund Expenditures

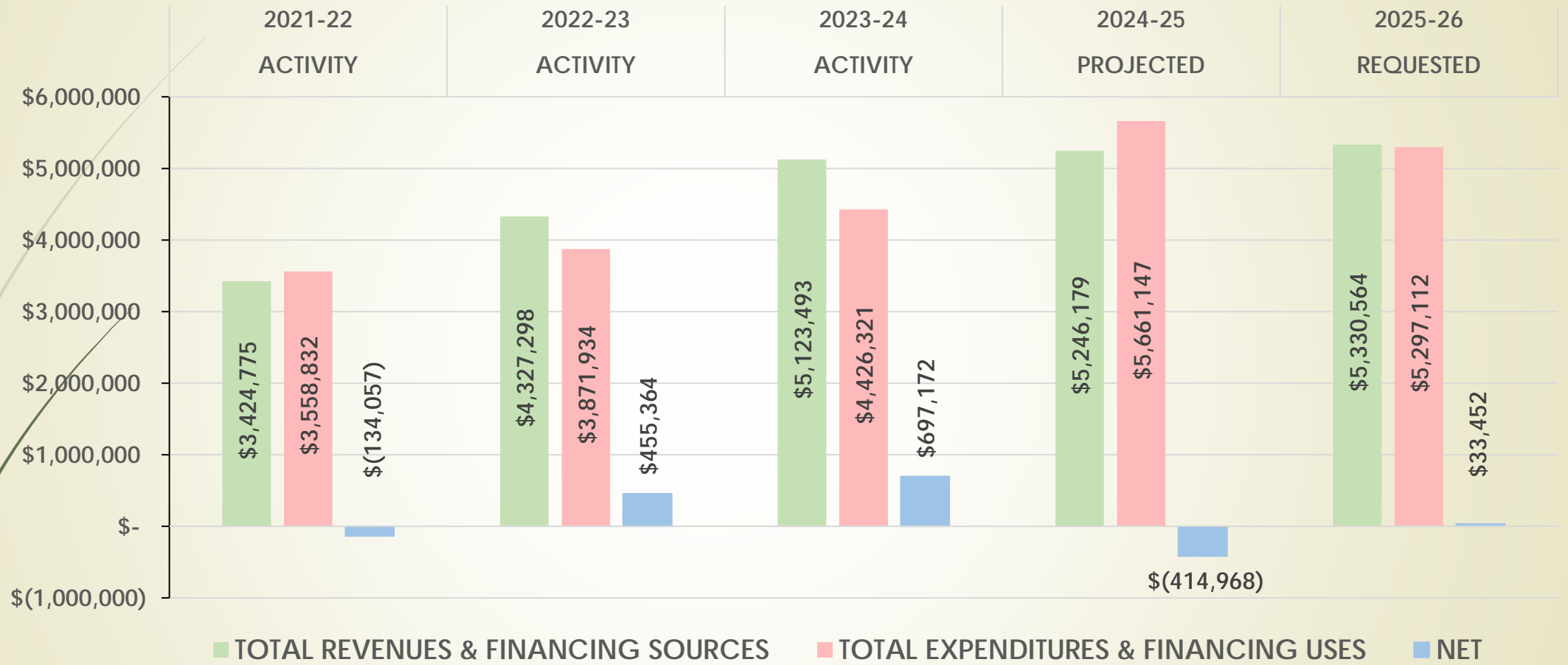
25

<u>Expenditures</u>	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-Budget % Increase (Decrease)
Administration	\$ 1,249,500	\$ 1,099,291	\$ 982,486	13.66%
Fitness Center	619,203	535,242	496,679	15.69%
Aquatic Center	1,308,745	1,158,020	1,138,333	13.02%
Aquatic Rec. Programs	303,895	302,009	250,852	0.62%
Children's Programs	370,271	383,837	385,224	(3.53%)
Preschool Programs	313,152	307,712	296,120	1.77%
Youth Programs	190,137	202,400	145,369	(6.06%)
Adult Programs	76,525	74,250	71,647	3.06%
Pioneer Programs	90,743	101,933	90,427	(10.98%)
Special Events & Trips	113,826	123,648	114,418	(7.94%)
Marketing	353,003	311,514	298,621	13.32%
Total Expenditures:	\$ 4,989,000	\$ 4,599,856	\$ 4,270,176	8.46%

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- Recreation Fund Balance

	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-Budget % Increase (Decrease)
Surplus/(deficit), excluding capital activity & other financing sources/(uses)	\$ 191,564	\$ 332,162	\$ 826,003	(42.33%)
Capital Outlay- Revenues	\$ -	\$ -	\$ -	N/A
Capital Outlay- Expenditures	308,112	1,213,000	1,213,000	(74.60%)
<u>Other Financing Sources/(Uses)</u>				
Transfer to Debt Service Fund	\$ -	\$ (177,971)	\$ (177,971)	(100.00%)
Transfer from General Fund	150,000	150,000	150,000	0.00%
Net Surplus/(Deficit):	\$ 33,452	\$ (908,809)	\$ (414,968)	(103.68%)
Beginning Fund Balance- Unrestricted	\$ 2,299,091	\$ 2,714,059	\$ 2,714,059	
Fiscal Year Increase/(Decrease)	33,452	(908,809)	(414,968)	
Ending Fund Balance- Unrestricted	\$ 2,332,542	\$ 1,805,250	\$ 2,299,091	
Months of Expenditures:	5.28	3.73	5.03	
Average Monthly Expenditures:	\$ 441,426	\$ 484,405	\$ 456,931	

Recreation Fund



Months of expenditures in ending Fund balance:

5.72

6.53

7.71

5.03

5.28

Tennis Enterprise Fund

Tennis Center

- Expand the Adult group lessons offering.
- Continue building fund reserves for the 2026-2027 outdoor court renovation/expansion.
- Additional coaching staff hours to accommodate increased programming.
- Improve fitness training area with updates to the space and new equipment.



Oak Brook Park District

Requested Fiscal Year 2025/2026 Budget- Recreational Facilities (Tennis) Fund

	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-Budget % Increase (Decrease)
<u>Revenues</u>				
Administration	\$ 123,100	\$ 67,000	\$ 144,218	83.73%
Building	1,000	500	1,000	100.00%
Programs	2,409,900	2,186,500	2,344,500	10.22%
Total Revenues:	\$ 2,534,000	\$ 2,254,000	\$ 2,489,718	12.42%

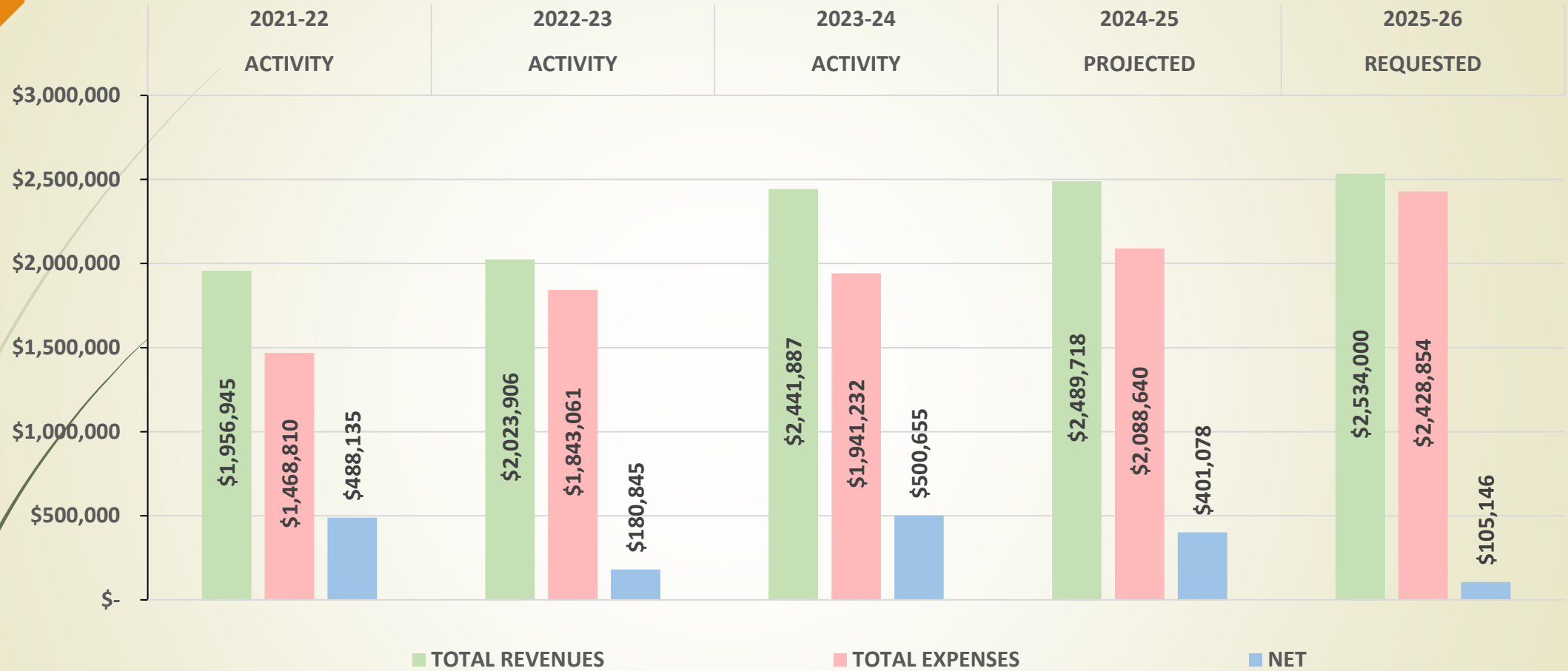
Oak Brook Park District
Requested Fiscal Year 2025/2026 Budget- Tennis Fund Expenses

<u>Expenses</u>	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-Budget % Increase (Decrease)
Administration	\$ 922,588	\$ 922,010	\$ 768,090	0.06%
Building	494,607	379,379	381,272	30.37%
Programs	841,659	711,000	779,278	18.38%
Capital Projects	225,000	310,000	182,200	(27.42%)
Depreciation	170,000	174,000	160,000	(2.30%)
Total Expenses:	\$ 2,653,854	\$ 2,496,389	\$ 2,270,840	6.31%
Preliminary Surplus/(Deficit):	\$ (119,854)	\$ (242,389)	\$ 218,878	(50.55%)
Adjustment for Capitalized Costs	\$ 225,000	\$ 310,000	\$ 182,200	(27.42%)
Net Surplus/(Deficit):	\$ 105,146	\$ 67,611	\$ 401,078	55.52%

Oak Brook Park District
Requested Fiscal Year 2025/2026 Budget- Tennis Fund Net Position Balance

	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-Budget % Increase (Decrease)
<u>Beginning Net Position</u>				
Investment in Capital Assets	\$ 1,776,045	\$ 1,753,845	\$ 1,753,845	
Unrestricted	2,200,177	1,821,299	1,821,299	
Total:	\$ 3,976,222	\$ 3,575,144	\$ 3,575,144	
<u>Ending Net Position</u>				
Investment in Capital Assets	\$ 1,831,045	\$ 1,889,845	\$ 1,776,045	
Unrestricted	2,250,323	1,752,910	2,200,177	
Total:	\$ 4,081,368	\$ 3,642,755	\$ 3,976,222	
Months of Expenses:	11.12	9.62	12.64	
Average Monthly Expenses (less capitalizable expenses):	\$ 202,405	\$ 182,199	\$ 174,053	

Tennis Fund



Months of expenditures in ending Net Position:

10.11

9.53

11.87

12.64

11.12

Capital Projects

▶ SharePoint/One Drive File Storage

Budget = \$36,000

- Replace the onsite and outdated/ end-of-life digital file storage with modern Microsoft Cloud technology.
- Enhanced file security featuring advanced data encryption.

▶ Marketing/Wayfinding Signage (Central Park)

Budget = \$15,000

- Updates existing obsolete and outdated signage throughout the Central Park campus.
- New signs will identify recently developed areas (i.e. Ginger Creek Pavilion, Oaks Amphitheater).

▶ H.R. Onboarding and Time Keeping Software

Budget = \$15,000

- Upgrades existing software which is no longer supported.
- Modernizes the timekeeping system and enhances user experience with GEO-fencing technology.
- A more efficient interface will save staff time.

▶ LED Digital Poster/Video Display System

Budget = \$26,000

- The display board is mobile, and can be used to display movies, photos, and advertisements.
- Can be used to generate sponsorship revenue.
- Expanded use of technology in parks.

► **Replace Tile Deck (epoxy)**

Budget = \$17,000

- Project scope is covering the vertical tile surfaces (1998) in the Aquatic Center with an epoxy coating.
- Enhances the aesthetics in the Aquatic Center.
- Encapsulates damaged tiles with a monolithic surface.

► **Replace Remaining Fitness Equipment (Lease)**

Budget = \$48,112

- Annual lease payment 2 of 3 for strength equipment replaced in 2024.

► **Fitness Center Renovation Phase II**

Budget = \$135,000

- Create a storefront-style entrance to the Fitness Center to create a modern "club" atmosphere.
- Replace the remaining cushioned floor.
- Install mirrors in lieu of east interior windows.
- New paint and inspirational wall art/text.

► **Roof Maintenance (Family Recreation Center)**

Budget = \$24,000

- Project scope is replacing upper roof scuppers which drain water onto lower roofs.
- Replace two canopy roofs outside main entrance which are original to the building.

➤ **Upgrade Existing Paging/Alert System in the Family Recreation Center** Budget = \$30,000

- The existing facility-wide paging and alert system is at end of life and beyond further repairs.
- Addresses paging continuity throughout the facility.
- Improves staff customer communications.

➤ **Turf Slit Seeder** Budget = \$15,000

- Tractor-mounted attachment that helps renovate heavily used turf grass (athletic fields).
- Helps improve the playability of natural grass fields.
- Reduces staff time spent on manual repairs.

➤ **Sidewalk Replacement (Family Recreation Center)** Budget = \$25,000

- Project scope includes replacing uneven and cracked sidewalks in front of the Family Recreation Center.
- Will address ADA compliance and include detectable warnings as required.

➤ **Bridge/Gabion Weir Replacement (Ginger Creek)** Budget = \$1,245,279

- Replace the existing bridge and dam over Ginger Creek.
- Requires extensive permitting.
- Staff continues to monitor the status of the federal grant.

► **Pavement Plan (Central Park)**

Budget = \$160,000

- Path/driveway/parking lot resurfacing at Central Park per pavement maintenance plan.
- New connecting paths at Central Park.
- Staff will seek a bicycle trail grant to offset up to 50% of eligible costs for new trail construction and resurfacing.

► **Paver Parking Replacement (Family Recreation Center)**

Budget = \$40,000

- Project scope includes replacing existing paver parking stalls in front of the Family Recreation Center.
- The existing pavers are sinking and uneven.
- The sub-base will be repaired, and new permeable pavers will be installed.
- Partially funded with ADA money.

► **Ball Field Storage Shed (Central Park)**

Budget = \$75,000

- Replace the existing wood storage shed used to store athletic field grooming equipment, dry goods, and tools. The existing shed is residential-grade, lacks a solid floor, and is deteriorating.
- The new shed would be approximately 20'x20' in size.

► **Kitchen Renovation (Central Park West)**

Budget = \$52,000

- The existing kitchen at the Central Park West Facility is outdated and lacks functionality.
- Improvements include new lighting, cabinets, countertops, flooring, and window.

► **Barn Removal (Saddle Brook Park)**

Budget = \$35,000

- The project includes removal of the existing barn at Saddle Brook Park.
- The barn is not currently in active use.
- Various options for salvaging the barn are being considered outside of removal.

► **Lower-Level Carpet Replacement (Tennis Center)**

Budget = \$25,000

- The project includes the replacement of carpeting on the lower level of the Tennis Center.
- The existing carpet is worn and is at its end of useful life.

► **Exterior Window Replacement (Tennis Center)**

Budget = \$100,000

- Project scope includes replacing exterior windows which are original to the building (1974).
- New windows will increase energy efficiency, improve aesthetics, and reduce glare.
- A portion of this project will begin at the end of the current fiscal year and be completed in fiscal 25/26.

► **HVAC Replacement Courts 1-4 (Tennis Center)**

Budget = \$100,000

- The project includes replacing four HVAC units that provide heating and cooling to courts 1-4 and racquetball courts.
- The existing units are at the end of useful life.
- The new units will improve energy efficiency.

Oak Brook Park District

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Requested Fiscal Year 2025/2026 Budget- Capital Projects Fund Revenues & Expenditures

	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-budget % Increase (Decrease)
<u>Revenues</u>				
Sponsorships	\$ 15,000	\$ 15,000	\$ 15,000	0.00%
Investment Income	43,400	75,000	51,500	(42.13%)
Miscellaneous	-	337,500	342,760	(100.00%)
Grants	1,466,279	1,466,279	-	0.00%
Total Revenues:	\$ 1,524,679	\$ 1,893,779	\$ 409,260	(19.49%)
<u>Expenditures</u>				
Capital Improvements & Equipment	\$ 1,548,279	\$ 2,549,779	\$ 1,500,000	(39.28%)
Miscellaneous	2,500	-	1,400	N/A
Total Expenditures:	\$ 1,550,779	\$ 2,549,779	\$ 1,501,400	(39.18%)
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ (26,100)	\$ (656,000)	\$ (1,092,140)	(96.02%)

Oak Brook Park District

Requested Fiscal Year 2025/2026 Budget- Capital Projects Fund

<u>Other Financing Sources/(Uses)</u>	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-budget % Increase (Decrease)
Transfer from General	250,000	250,000	250,000	0.00%
Net Surplus/(Deficit):	\$ 223,900	\$ (406,000)	\$ (842,140)	(155.15%)
Beginning Fund Balance- Restricted & Unrestricted	\$ 313,012	\$ 1,155,152	\$ 1,155,152	
Fiscal Year Increase/(decrease)	223,900	(406,000)	(842,140)	
Ending Fund Balance- Committed	\$ 536,912	\$ 749,152	\$ 313,012	
Months of Expenditures:	N/A	N/A	N/A	
Average Monthly Expenditures:	N/A	N/A	N/A	

Additional Funds

- Debt Services Fund
- Audit Fund
- IMRF Fund
- Liability Insurance Fund
- Social Security Fund
- Special Recreation Fund



Oak Brook Park District

Requested Fiscal Year 2025/2026 Budget- Debt Service Fund Revenues

<u>Revenues</u>	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-Budget % Increase (Decrease)
Property Taxes-DuPage	\$ 1,662,240	\$ 1,660,740	\$ 1,690,000	0.09%
Property Taxes-Cook	544	400	595	36.00%
Investment Income	12,000	2,700	15,318	344.44%
Total Revenues:	\$ 1,674,784	\$ 1,663,840	\$ 1,705,913	0.66%

Oak Brook Park District
Requested Fiscal Year 2025/2026 Budget- Debt Service Fund Expenditures

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<u>Expenditures</u>	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-Budget % Increase (Decrease)
Principal-2016 Bonds	\$ 294,080	\$ 287,610	\$ 287,610	2.25%
Interest-2016 Bonds	13,947	20,418	20,418	(31.69%)
Principal-2018 Debt Certif.	-	78,462	78,462	(100.00%)
Interest-2018 Debt Certif.	-	2,550	2,550	(100.00%)
Principal-2019 Bonds	705,000	670,000	670,000	5.22%
Interest-2019 Bonds	501,088	535,463	535,463	(6.42%)
Principal-2020 Debt Certif.	-	94,641	94,641	(100.00%)
Interest-2020 Debt Certif.	-	2,319	2,319	(100.00%)
Principal-2020 Loan (Village)	-	100,000	100,000	(100.00%)
Interest-2020 Loan (Village)	-	2,000	2,000	(100.00%)
Principal-2023 Bonds	-	-		N/A
Interest-2023 Bonds	130,500	130,500	130,500	0.00%
Miscellaneous	676	448	682	50.89%
Total Expenditures:	\$ 1,645,291	\$ 1,924,411	\$ 1,924,645	(14.50%)
Surplus/(deficit), excluding other financing sources/(uses)	\$ 29,493	\$ (260,571)	\$ (218,732)	(111.32%)

Oak Brook Park District
Requested Fiscal Year 2025/2026 Budget- Debt Service Fund Balance

<u>Other Financing Sources/(Uses)</u>	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-Budget % Increase (Decrease)
Transfer from General Fund	\$ -	\$ 102,000	\$ 102,000	(100.00%)
Transfer from Recreation Fund	-	177,972	177,972	(100.00%)
Net Surplus/(Deficit):	\$ 29,493	\$ 19,401	\$ 61,240	52.01%
Beginning Fund Balance- Restricted	\$ (101,985)	\$ (163,225)	\$ (163,225)	
Fiscal Year Increase/(decrease)	29,493	19,401	61,240	
Ending Fund Balance- Restricted	\$ (72,492)	\$ (143,824)	\$ (101,985)	
Months of Expenditures:	N/A	N/A	N/A	
Average Monthly Expenditures:	N/A	N/A	N/A	

Oak Brook Park District

Requested Fiscal Year 2025/2026 Budget- Audit Fund Revenues & Expenditures

	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-Budget % Increase (Decrease)
<u>Revenues</u>				
Property Taxes-DuPage	\$ 10,000	\$ 10,000	\$ 12,300	0.01%
Property Taxes-Cook	3	1	5	200.03%
Investment Income	240	180	305	33.35%
Total Revenues:	\$ 10,243	\$ 10,181	\$ 12,610	0.62%
<u>Expenditures</u>				
Audit Services	\$ 13,500	\$ 13,125	\$ 14,250	2.86%
Miscellaneous	525	425	500	23.53%
Total Expenditures:	\$ 14,025	\$ 13,550	\$ 14,750	3.51%
Surplus/(deficit), excluding other financing sources/(uses)	\$ (3,782)	\$ (3,369)	\$ (2,140)	12.26%

Oak Brook Park District
Requested Fiscal Year 2025/2026 Budget- Audit Fund Balance

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<u>Other Financing Sources/(Uses)</u>	<u>2025/2026 Requested Budget</u>	<u>2024/2025 Original Budget</u>	<u>2024/2025 Projected Actuals</u>	<u>Budget-vs-Budget % Increase (Decrease)</u>
	\$ -	\$ -	\$ -	N/A
Net Surplus/(Deficit):	\$ (3,782)	\$ (3,369)	\$ (2,140)	12.26%
Beginning Fund Balance- Restricted	\$ 10,437	\$ 12,577	\$ 12,577	
Fiscal Year Increase/(decrease)	<u>(3,782)</u>	<u>(3,369)</u>	<u>(2,140)</u>	
Ending Fund Balance- Restricted	<u>\$ 6,655</u>	<u>\$ 9,208</u>	<u>\$ 10,437</u>	
Months of Expenditures:	5.69	8.15	8.49	
Average Monthly Expenditures:	\$ 1,169	\$ 1,129	\$ 1,229	

Oak Brook Park District

Requested Fiscal Year 2025/2026 Budget- IMRF Fund Revenues and Expenditures

	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-budget % Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 125,000	\$ 80,000	\$ 86,100	56.25%
Property Taxes-Cook	41	18	31	127.78%
Personal Property Rep. Tax	43,715	70,171	39,741	(37.70%)
Investment Income	5,400	3,600	6,109	50.00%
Total Revenues:	\$ 174,156	\$ 153,789	\$ 131,981	13.24%
Expenditures				
Employer Contributions	\$ 182,000	\$ 180,000	\$ 178,301	1.11%
Total Expenditures:	\$ 182,000	\$ 180,000	\$ 178,301	1.11%
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ (7,844)	\$ (26,211)	\$ (46,320)	(70.07%)

Oak Brook Park District
Requested Fiscal Year 2025/2026 Budget- IMRF Fund Balance

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<u>Other Financing Sources/(Uses)</u>	<u>2025/2026 Requested Budget</u>	<u>2024/2025 Original Budget</u>	<u>2024/2025 Projected Actuals</u>	<u>Budget-vs-budget % Increase (Decrease)</u>
	\$ -	\$ -	\$ -	N/A
Net Surplus/(Deficit):	\$ (7,844)	\$ (26,211)	\$ (46,320)	(70.07%)
Beginning Fund Balance- Restricted	\$ 65,220	\$ 111,540	\$ 111,540	
Fiscal Year Increase/(decrease)	(7,844)	(26,211)	(46,320)	
Ending Fund Balance- Restricted	\$ 57,376	\$ 85,329	\$ 65,220	
Months of Expenditures:	3.78	5.69	4.39	
Average Monthly Expenditures:	\$ 15,167	\$ 15,000	\$ 14,858	

Oak Brook Park District

Requested Fiscal Year 2025/2026 Budget- Liability Insurance Fund

	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-budget % Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 140,000	\$ 125,000	\$ 134,600	12.00%
Property Taxes-Cook	55	45	48	22.22%
Personal Property Rep. Tax	11,657	18,712	10,598	(37.70%)
Investment Income	3,600	4,800	3,932	(25.00%)
Miscellaneous	50	-	85	N/A
Total Revenues:	\$ 155,362	\$ 148,557	\$ 149,263	4.55%
Expenditures				
Personnel- Wages	\$ 30,545	\$ 30,473	\$ 28,850	0.24%
Personnel- Group Medical	11,540	7,966	5,064	44.87%
Risk Mgmt.- PDRMA Prem.	134,761	118,622	118,622	13.61%
Unemployment Insurance	1,000	2,000	-	(50.00%)
Total Expenditures:	\$ 177,846	\$ 159,061	\$ 152,536	11.81%
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ (22,484)	\$ (10,504)	\$ (3,273)	114.53%

Oak Brook Park District
Requested Fiscal Year 2025/2026 Budget- Liability Insurance Fund Balance

Other Financing Sources/(Uses)	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-budget % Increase (Decrease)
Transfers from General Fund	\$ -	\$ -	\$ -	N/A
Net Surplus/(Deficit):	\$ (22,484)	\$ (10,504)	\$ (3,273)	114.53%
Beginning Fund Balance- Restricted	\$ 73,460	\$ 76,733	\$ 76,733	
Fiscal Year Increase/(decrease)	(22,484)	(10,504)	(3,273)	
Ending Fund Balance- Restricted	\$ 50,976	\$ 66,229	\$ 73,460	
Months of Expenditures:	3.44	5.00	5.78	
Average Monthly Expenditures:	\$ 14,821	\$ 13,255	\$ 12,711	

Oak Brook Park District

Requested Fiscal Year 2025/2026 Budget- Social Security Fund Revenues & Expenditures

<u>Revenues</u>	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs- budget % Increase (Decrease)
Property Taxes-DuPage	\$ 290,000	\$ 220,000	\$ 237,000	31.82%
Property Taxes-Cook	89	65	84	36.92%
Personal Property Rep. Tax	29,143	46,781	26,494	(37.70%)
Investment Income	6,000	6,000	6,631	0.00%
Total Revenues:	\$ 325,232	\$ 272,846	\$ 270,209	19.20%
<u>Expenditures</u>				
Employer Contrib.- S.S.	\$ 267,137	\$ 258,072	\$ 254,416	3.51%
Employer Contrib.- Medicare	62,476	60,356	59,501	3.51%
Total Expenditures:	\$ 329,613	\$ 318,428	\$ 313,917	3.51%
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ (4,381)	\$ (45,582)	\$ (43,708)	(90.39%)

Oak Brook Park District
Requested Fiscal Year 2025/2026 Budget- Social Security Fund Balance

	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-budget % Increase (Decrease)
<u>Other Financing Sources/(Uses)</u>	\$ -	\$ -	\$ -	N/A
Net Surplus/(Deficit):	\$ (4,381)	\$ (45,582)	\$ (43,708)	(90.39%)
Beginning Fund Balance- Restricted	\$ 103,055	\$ 146,763	\$ 146,763	
Fiscal Year Increase/(decrease)	(4,381)	(45,582)	(43,708)	
Ending Fund Balance- Restricted	\$ 98,674	\$ 101,181	\$ 103,055	
Months of Expenditures:	3.59	3.81	3.94	
Average Monthly Expenditures:	\$ 27,468	\$ 26,536	\$ 26,160	

Oak Brook Park District

Requested Fiscal Year 2025/2026 Budget- Special Recreation Fund Revenues & Expenditures

	2025/2026 Requested Budget	2024/2025 Original Budget	2024/2025 Projected Actuals	Budget-vs-budget % Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 300,000	\$ 400,000	\$ 403,800	(25.00%)
Property Taxes-Cook	98	253	142	(61.26%)
Investment Income	7,800	7,200	9,220	8.33%
Misc. Income- IGA	31,188	27,384	29,988	13.89%
Total Revenues:	\$ 339,086	\$ 434,837	\$ 443,150	(22.02%)
Expenditures				
Full-Time Salaries	\$ 29,759	\$ 27,787	\$ 29,499	7.10%
Part-Time Salaries	65,000	63,000	71,428	3.18%
Gateway Special Recreation	49,200	43,503	39,425	13.10%
Small Equipment	41,500	-	15,930	N/A
Capital Improvements & Equipment	35,000	314,000	295,000	(88.85%)
Misc. Program Expenses	500	1,300	500	(61.54%)
Total Expenditures:	\$ 220,959	\$ 449,590	\$ 451,782	(50.85%)
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ 118,127	\$ (14,753)	\$ (8,632)	(900.69%)

Oak Brook Park District
Requested Fiscal Year 2025/2026 Budget- Special Recreation Fund Balance

<u>Other Financing Sources/(Uses)</u>	<u>2025/2026 Requested Budget</u>	<u>2024/2025 Original Budget</u>	<u>2024/2025 Projected Actuals</u>	<u>Budget-vs- budget % Increase (Decrease)</u>
	\$ -	\$ -	\$ -	N/A
Net Surplus/(Deficit):	\$ 118,127	\$ (14,753)	\$ (8,632)	(900.69%)
Beginning Fund Balance- Restricted	\$ 123,279	\$ 131,911	\$ 131,911	
Fiscal Year Increase/(decrease)	118,127	(14,753)	(8,632)	
Ending Fund Balance- Restricted	\$ 241,406	\$ 117,158	\$ 123,279	
Months of Expenditures:	13.11	3.13	3.27	
Average Monthly Expenditures:	\$ 18,413	\$ 37,466	\$ 37,649	



The next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on March 17, 2025, 6:30 p.m.

Adjournment