

**OAKBROOK PARK DISTRICT
1450 Forest Gate Road
Oak Brook, IL 60523**

**RFQ NOTICE
REQUEST FOR LETTERS OF INTEREST, STATEMENTS OF QUALIFICATIONS
AND PERFORMANCE DATA FOR PROFESSIONAL SERVICES
FOR A MEDITATION GARDEN DESIGN**

The Oak Brook Park District (the “District”) is soliciting for letters of interest, statements of qualifications, and performance data from qualified professionals for planning, landscape architecture, engineering, and architectural services, including site and facility layout, civil engineering and architectural design in connection with the District’s Meditation Garden Design Project (the “Project”).

The Request for Qualifications and Submittal Requirements (the “RFQ”) for the Project is on file and available for pick up at the District’s Administration Office, in the Family Recreation Center at 1450 Forest Gate Road, Oak Brook, IL 60523, or by PDF format [from](https://www.obparks.org/bids-rfps) the District’s website <https://www.obparks.org/bids-rfps>

The RFQ will be available Monday – Friday, 9:00 a.m. – 5:00 p.m., beginning Monday, July 9, 2018 through Friday, July 20, 2018.

Responses to the RFQ shall be submitted in a sealed, opaque envelope and marked with “Submittal for Professional Services for Meditation Garden Design.” Responses must be received on or before 12:00 p.m. on Friday, July 27, 2018 in the Administrative Office of the Oak Brook Park District, 1450 Forest Gate Road, Oak Brook, IL 60523. No e-mail or fax submittals will be accepted.

The firm(s) selected must comply with applicable federal, state and local laws, rules, regulations and executive orders including but not limited to those pertaining to equal employment opportunity.

The selection of the successful firm(s) shall be at the District’s discretion and shall be made pursuant to the provisions of the Local Government Professional Services Selection Act, 50 ILCS 510/0.01, *et seq.* The District reserves the right to reject any and all proposals, or to accept any portion of the proposal, to waive any formality, technicality or irregularity in any proposal, and to be the sole judge of the value and merit of the proposals offered. Such decisions by the District shall be final.

Laure Kosey
Executive Director
Oak Brook Park District