

**Oak Brook Park District  
Request for Proposal**

**License for Vending Services**

The Oak Brook Park District is accepting proposals from organizations whose purpose is to provide the installation, operation, and maintenance of health-conscious, non-alcoholic beverage and snack machine products and services at various locations within the Park District. The Park District anticipates that the successful applicant will (i) pay to the Park District a percentage of revenue collected from the vending machines, and (ii) an annual up-front sponsorship fee for Park District projects or programs in exchange for an exclusive vending license.

Information and proposal forms are available by contacting Katie Basile, Superintendent of Facilities at [kbasile@obparks.org](mailto:kbasile@obparks.org) or via the Park District's website at <https://www.obparks.org/bids-rfps>.

Each proposal must be placed in a sealed, opaque envelope clearly marked "**Sealed Proposal: License for Vending Services**" and addressed to the **Oak Brook Park District, Family Recreation Center, 1450 Forest Gate Road, Oak Brook, Illinois 60523 Attention: Katie Basile**. Proposals will be received until 4:00 pm, Monday, April 24, 2023.

The Oak Brook Park District Board of Commissioners reserves the right to waive any technicalities or irregularities, to accept or reject any or all proposals, to accept only portions of a proposal and reject the remainder without disclosure for any reason. Failure to make such a disclosure will not result in accrual of any right, claim, or cause of action by any Applicant against the Oak Brook Park District.

By order of the Oak Brook Park District Board of Park Commissioners, 1450 Forest Gate Road, Oak Brook, Illinois 60523

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Laure L. Kosey  
Executive Director