

**OAKBROOK PARK DISTRICT
1450 Forest Gate Road
Oak Brook, IL 60523**

RFQ NOTICE

**REQUEST FOR LETTERS OF INTEREST, STATEMENTS OF QUALIFICATIONS
AND PERFORMANCE DATA FOR PROFESSIONAL SERVICES**

The Oak Brook Park District (the “District”) is soliciting letters of interest, statements of qualifications, and performance data from qualified professionals for planning, engineering, and architectural services, including site and facility layout, civil engineering and architectural design in connection with the following two separate projects: 1.) Renovation of the existing Family Recreation Center Building facilities and/or new construction for the development of Family Locker Rooms; and 2.) “The Clubhouse,” a new facility providing programmable recreational space and other amenities for the inclusion of people of all abilities and ages.

The Request for Qualifications and Submittal Requirements (the “RFQ”) for each project are on file and available for pick up at the District’s Administration Office, in the Family Recreation Center at 1450 Forest Gate Road, Oak Brook, IL 60523, or by PDF format [from](#) the District’s website (www.obparks.org/bids).

The RFQ for each project will be available Monday – Friday, 9:00 a.m. – 5:00 p.m., beginning Monday, October 3, 2016 through Friday, October 21, 2016.

Responses to the RFQ for each project shall be considered separately. Accordingly, the responses for each project shall be submitted in separate envelopes. The envelopes must be sealed, opaque and marked with “Submittal for Professional Services” and the specific project name. Responses must be received on or before 12:00 p.m. on Thursday, October 27, 2016 in the Administrative Office of the Oak Brook Park District, 1450 Forest Gate Road, Oak Brook, IL 60523. No e-mail or fax submittals will be accepted.

The firm(s) selected must comply with applicable federal, state and local laws, rules, regulations and executive orders including but not limited to those pertaining to equal employment opportunity.

The selection of the successful firm(s) for each project shall be at the District’s discretion and shall be made pursuant to the provisions of the Local Government Professional Services Selection Act, 50 ILCS 510/0.01, *et seq.* The District reserves the right to reject any and all proposals, or to accept any portion of the proposal, to waive any formality, technicality or irregularity in any proposal, and to be the sole judge of the value and merit of the proposals offered. Such decisions by the District shall be final.

Laure Kosey
Executive Director
Oak Brook Park District