

**INVITATION TO BID
OAK BROOK PARK DISTRICT
APPAREL SCREEN PRINTING AND EMBROIDERY BID**

The Oak Brook Park District (the “District”) is accepting bids for apparel screen printing and embroidery.

Contract Documents, including Specifications, may be obtained beginning Wednesday, February 19, 2020, at the Administrative Office at the District’s Family Recreation Center, 1450 Forest Gate Road, Oak Brook, IL 60523, Monday - Friday, 9:00 a.m. – 5:00 p.m. or in PDF format by visiting the Park District’s website: <https://www.obparks.org/bids-rfps>.

Bids shall be submitted in a sealed, opaque envelope marked "Bid Proposal – Apparel Bid." Bids must be received on or before 11:00 a.m., Wednesday, March 4, in the Administrative Office at the District’s Family Recreation Center, 1450 Forest Gate Road, Oak Brook, IL 60523, and will be publicly opened and read aloud at that time.

The Oak Brook Park District Board of Park Commissioners reserves the right to waive all technicalities, to accept or reject any or all bids, to accept only portions of a proposal and reject the remainder without disclosure for any reason. Failure to make such a disclosure will not result in accrual of any right, claim or cause of action by any Bidder against the Oak Brook Park District.

Bids shall not include federal excise tax or state sales tax for materials and equipment to be incorporated in, or fully consumed in the performance of, the work. An Exemption Certificate will be furnished by the Oak Brook Park District on request of the Bidder, for use in connection with this project only.

All the vendor(s) selected will also be required to comply with all applicable federal, state and local laws, rules, regulations and executive orders including but not limited to those pertaining to equal employment opportunity.

The District encourages women and minority business firms to submit bids and encourages bidders to utilize minority businesses for supplies, equipment and services.

Laure Kosey, Executive Director
Oak Brook Park District