



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: FAMILY RECREATION CENTER HVAC EQUIPMENT PURCHASE THROUGH US COMMUNITIES COOPERATIVE PURCHASING GROUP

AGENDA No.: 7 C

MEETING DATE: JULY 19, 2017

STAFF REVIEW:

Director of Recreation & Facilities, Dave Thommes

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Wight & Company, along with Park District staff compiled a bid packet for the replacement of two rooftop HVAC units at the Family Recreation Center.

The work will be done in conjunction with the Family Locker Room project. Staff feels that rolling the two replacements into the Family Locker Room project will be the most efficient way to manage this project, since one of the units currently services the existing locker rooms and duct work has to be reconfigured regardless.

Only one bid was received during the bid opening on Friday, June 16, 2017. A Bid was submitted from Temperature Equipment Corporation of Lansing, IL on a Carrier unit along with specification sheets seeking approval of the Carrier unit as “an equal” to the specifications in the bid packet. After Wight & Co. reviewed the specifications, it was determined that the Carrier HVAC unit quoted in the bid submittal was not “an equal product” to the HVAC equipment specified in the Bid Packet.

At the June 19, 2017 Board Meeting, staff recommended to investigate the procurement of the HVAC equipment through the District’s membership in a cooperative purchasing alliance.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff and Wight & Co. have reviewed the specifications of the HVAC equipment available through the District’s membership with the cooperative purchasing group, U.S. Communities and the equipment meets the specifications in the Bid Packet. Park District attorney, Nicole Karas, has reviewed U.S. Communities’ bid process and found it to meet all legal bidding requirements by which the Park District must abide. Staff is recommending the purchase of two Trane HVAC rooftop units from Trane through U.S. Communities.

ACTION PROPOSED:

Motion (and second) to approve the Purchase of Two Trane Packaged Gas / Electric Rooftop Units from Trane U.S. Inc. and through the District’s membership in U.S. Communities Cooperative Purchasing Program for a not to exceed cost of \$54,751.