

ADDENDUM #1
To the Bid Documents for the
Tennis Center HVAC Upgrade Project

Date: March 2, 2017

To All Bidders of Record:

The following changes, additions, and/or deletions are hereby made a part of the Bid Documents for the above noted project, fully and completely as if the same were fully contained therein. All other terms, conditions, and specifications of the original Bid Documents remain unchanged.

CHANGES TO SPECIFICATIONS:

1. Section 01 50 00 – Temporary Facilities and Controls
 - a. Under Article 1.07 INTERIOR ENCLOSURES, delete Paragraph B. and replace with the following:

“B. Construction: Framing and plywood sheet materials with closed joints and sealed edges at intersections” (This coordinates with Keynote 1.546 on Drawing A210.)

CHANGES TO DRAWINGS:

1. Drawing A210 – PARTIAL UPPER AND LOWER LEVEL DEMOLITION PLANS
 - a. Under General Notes:
 - i. Delete note 8. And replace with the following:

“8. PROTECT EXISTING FLOORING, WALL, CASEWORK AND FURNITURE SURFACES FROM DUST, DEBRIS AND DAMAGE RESULTING FROM CONSTRUCTION OPERATIONS.”
 - ii. Add notes 9. and 10. as follows:

“9. OWNER WILL SALVAGE EXISTING CEILING-MOUNTED VIDEO SURVEILLANCE CAMERAS. CONTRACTOR DEMOLISH ASSOCIATED WIRING BACK TO SOURCE.

10. OWNER WILL SALVAGE EXISTING CEILING-MOUNTED P.A. SYSTEM SPEAKERS. CONTRACTOR DEMOLISH ASSOCIATED WIRING BACK TO SOURCE.”

All Bidders shall include a printed and signed copy of this Addendum with their bid submittal. The Bidder’s signature below acknowledges the receipt of Addendum #1, issued March 2, 2017 for the Tennis Center HVAC Upgrade Project.

ADDENDUM #1 RECEIVED:

Bidder’s Signature: _____

Bidder’s Name: _____

Company Name: _____

Date: _____



Meeting Minutes

Project [16-310-1053] - Oak Brook
Park District - HVAC Upgrade

View Date 3/1/2017

Kluber, Inc.
10 S. Shumway Ave.
Batavia, IL 60510
Phone: (630) 406-1213
Fax: (630) 406-9472

Meeting No. 16-310-
1053-003

Meeting Type	Pre-Bid	Date	3/1/2017
Subject	Mandatory Pre-Bid	Time	11:00 AM CT
Prepared By	Jeanne Aguirre	Location	Oak Brook Park District Tennis Center

Meeting Attendance					
Company - Attendee	Required	Attended	Company - Attendee	Required	Attended
Kluber, Inc. - Clayton D. Haldeman, AIA, LEED AP	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Oak Brook Park District - Alin Pop	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Kluber, Inc. - Don Ware, Jr., P.E., LEED AP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Oak Brook Park District - David Thommes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Attendance Notes See attached sign in sheets for list of Contractors in attendance at Pre-Bid meeting.

Ordered By Item No.

16-310-1053-003-001

Summary	Project Team	Originated
Desired Outcome	Understanding of project team.	Due
		Resolved
		Complete <input type="checkbox"/>

Discussion Details

1. Kluber Architects + Engineers (630) 406-1213
 - a. Don Ware, Mechanical & Plumbing Engineer; dware@kluberinc.com
 - b. Clayton Haldeman, Project Architect; chaldeman@kluberinc.com
2. Oak Brook Park District Tennis Center, Phone No. (630) 990-4660
 - a. Alin Pop, Tennis Center Manager; apop@obparks.org
 - b. David Thommes, Director of Recreation & Facilities; dthommes@obparks.org
 - c. Bonnie Gibellina, Executive Administrative Assistant; bgibellina@obparks.org

16-310-1053-003-002

Summary	Invitation for Bids	Originated
Desired Outcome	Understanding of Section 00 11 13.	Due
		Resolved
		Complete <input type="checkbox"/>

Discussion Details

1. Scope of work shall include: Oak Brook Park District Tennis Center HVAC Upgrades.
2. Bid Documents are available online at: http://www.obparks.org/general_information/bid.asp.
3. A mandatory pre-bid meeting was held on March 1, 2017, at 11:00 am, at the Oak Brook Park

- District Tennis Center.
4. Sealed bids shall be received no later than 11:30 am, on March 8, 2017. Deliver bids to Oak Brook Park District, 1450 Forest Gate Road, Oak Brook, Illinois 60523.
 5. Bid Documents
 - a. Current project list.
 - b. Bidder's reference list.
 - c. List of subcontractors.
 - d. Litigation list for the last 5 years.
 - e. Instances of rejected bids.
 - f. List breach of any contract.
 6. A Bid security in the amount of 10% of the total Bid is required.
 7. Prevailing wage rates will apply and must be included in the Bid amount.

16-310-1053-003-003

Summary	Instructions to Bidders	Originated
Desired Outcome		Due
		Resolved
		Complete <input type="checkbox"/>
Discussion Details		
1. Oak Brook Park District's bid instructions are provided in bid packet.		

16-310-1053-003-004

Summary	Preliminary Schedule (Section 00 31 13)	Originated
Desired Outcome	Understanding of project schedule.	Due
		Resolved
		Complete <input type="checkbox"/>
Discussion Details		
<ol style="list-style-type: none"> 1. Bids to Board: March 20, 2017 2. Commencement of Construction: June 12, 2017 <ol style="list-style-type: none"> a. Staff out of upper level; locker rooms. Full Contractor access for Construction 3. Substantial Completion: August 18, 2017 4. Final Completion: September 1, 2017 		

16-310-1053-003-005

Summary	Bid Form and Supplements	Originated
Desired Outcome	Understanding of Bid Form and Supplements.	Due
		Resolved
		Complete <input type="checkbox"/>
Discussion Details		
<ol style="list-style-type: none"> 1. Contractor's Certifications" <ol style="list-style-type: none"> a. Contractor compliance and certification attachment. b. Substance abuse prevention program certification. 2. Proposed Subcontractors Form (Section 00 43 36) 3. Bidder's Qualifications (Section 00 45 13) 		

16-310-1053-003-006

Summary	Contract Terms	Originated Due Resolved Complete	<input type="checkbox"/>
Desired Outcome	Understanding of contract terms.		

Discussion Details

1. Agreement Form
 - a. AIA Document [A107](#) will be basis of Contract between Owner and Contractor.
2. Project Forms
 - a. Performance and Payment Bonds: AIA Document A312
 - b. Consents of Surety: AIA Document G707A and G707.
3. General Conditions
 - a. AIA Document A107 [contains](#) the general conditions between the Owner and Contractor.
4. Additions and deletions report for AIA A107-2007.
5. Labor and Wage Requirements
 - a. Prevailing wages and monthly certified payrolls are required.
6. Liquidated damages [if project is not Substantially Complete by September 1, 2017.](#)

16-310-1053-003-007

Summary	Summary (Section 01 10 00)	Originated Due Resolved Complete	<input type="checkbox"/>
Desired Outcome	Project Understanding		

Discussion Details

1. Scope of work indicated on drawings and specifications.
 1. Architectural:
 - i. Removal and replacement of lobby ceiling.
 2. Mechanical/Plumbing/Fire Prevention Highlights:
 - i. Removal of two constant volume AHU with one new VAV AHU.
 - ii. Replace ductwork.
 - iii. Modify fire protection for new lobby ceiling height.
 3. Electrical Highlights:
 1. Provide new LED lighting for lobby area.
4. Owner intends to continue to occupy adjacent portions of the existing building during the entire construction period.
5. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.
6. Schedule the Work to accommodate Owner occupancy.
7. Applied Controls is authorized controls installer.
8. Protect Owner furniture.
 - i. [Owner will remove all personal items and computer equipment from horizontal surfaces.](#)
 - ii. [Owner will remove loose tables and chairs, merchandise and merchandising racks from Lobby area.](#)

16-310-1053-003-008

Summary	Temporary Facilities and Controls (Section 01 50 00)	Originated Due Resolved Complete	<input type="checkbox"/>
Desired Outcome	Understanding of Section 01 50 00.		

Discussion Details

1. Coordinate parking and haul routes with Owner.
2. Provide waste removal facilities and services to maintain clean site.

16-310-1053-003-009

Summary	Execution and Closeout Requirements (Section 01 70 00)	Originated
Desired Outcome	Understanding of Section 01 70 00.	Due Resolved Complete
		<input type="checkbox"/>

Discussion Details

1. Building will be in use by Owner.
2. Final cleaning required at end of project.

16-310-1053-003-010

Summary	Miscellaneous	Originated
Desired Outcome	Understanding of information.	Due Resolved Complete
		<input type="checkbox"/>

Discussion Details

1. Documents have been submitted for permit. Final information from the successful bidder will be required prior to permit being issued.
2. Oak Brook Park District will cover costs of permit.
3. Last day to submit questions will be March 3, 2017 at 2:00 PM.
4. Final addenda (if required) will be issued no later than March 6, 2017 at 12:00 PM.



16-310-1053-003-011

Summary	Contractor questions and tour of project area.	Originated
Desired Outcome	Contractor familiarity of the space and address any immediate questions.	Due Resolved Complete
		<input type="checkbox"/>

Discussion Details

All information reported on this document is assumed to be accurate and correct. The information on the document will remain on record unless changes are reported in writing within seven (7) days of this report to the Kluber, Inc. office.

Supporting Documents

Document Type	Document	Open	Description	Date	Size (KB)
Doc	16-310-1053-00004	 	1053 - Pre-bid Sign In	3/1/2017	408



Meeting Sign-In Sheet

Project [16-310-1053] - Oak Brook Park District - HVAC Upgrade

View Date 3/1/2017

Kluber, Inc.
 10 S. Shumway Ave.
 Batavia, IL 60510
 Phone: (630) 406-1213
 Fax: (630) 406-9472

Meeting No. 16-310-1053-003

Meeting Type	Pre-Bid	Date	3/1/2017
Subject	Mandatory Pre-Bid	Time	11:00 AM CT
Prepared By	Jeanne Aguirre	Location	Oak Brook Park District Tennis Center

Company	Attendee	Phone/Email	Signature
Kluber, Inc.	Clayton D. Haldeman, AIA, LEED AP	(630) 406-1213 chaldeman@kluberinc.com	
Kluber, Inc.	Don Ware, Jr., P.E., LEED AP	(630) 406-1213 dware@kluberinc.com	
Oak Brook Park District	Alin Pop	(630) 645-9510 apop@obparks.org	
Oak Brook Park District	David Thommes	(630) 645-9534 dthommes@obparks.org	
Nichols	Jerry Chaszalau	773-326-9731 jerry@nichols.com	
Oak Brook Mica	Chris Kelly	630-941-3555 Chris.K@omshvac.com	
MONACO	KURT DNETRICK	773-326-9731 KURT@MONACOMECHANICAL.COM	
F.E. MORAN	Lauren Grady	fem.estimating@femorran.com	
HAYES	MARK FITZENBERGER	MFITZENBERGER@HAYESMECHANICAL.COM	
EV	CHRIS ZIEGLER	ENGER VAVRA CHRIS.ZIEGLER71@SBCGLOBAL.NET	



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Subject	Mandatory Pre-Bid	Time	11:00 AM CT
Prepared By	Jeanne Aguirre	Location	Oak Brook Park District Tennis Center

Company	Attendee	Phone/Email	Signature
EXPEDIA CONSTRUCTION	ROB HADLEY	847-434-1019 RHB@EXPEDIA-CONSTRUCTION.COM	
MECHANICAL CONCEPTS	MIKE SENESE	630-224-0819 jsenes@mechconcepts-il.com	
JAN ZUKOWSKI	Pro-Temp of JZ	protemp1@gmail.com	
MECH CONCEPTS	Matt Abramson	Matt@mechconcepts-il.com	
AMBER MECHANICAL	DAVE TABEL	708/597-9700 JMTABER@AMBERMECH.COM	
AMBER MECHANICAL	JASON		
Duct-Kleen Inc.	JASON VASQUEZ	815-886-2990 jason@duct-kleen.com	
WEST ELKHART	CINDY LEE		
West Elkhart	Cindy Lee	815-661-5555 clee@westelkhart.com	



Oak Brook Park District

1450 FOREST GATE ROAD • OAK BROOK, ILLINOIS 60523-2151

630/990-4233
 FAX: 630/990-8379
 admin@obparks.org
 www.obparks.org

Vendor Sign-In Sheet

Vendors are required to sign in before work is initiated for the Oak Brook Park District and out after their work is completed.

Facility: Tennis Center Pre Bid 3/1/17

Name: (First, Last)	Company	Company Phone #	Date	Time in:	Time out:
Jerr Closson	Nickson ✓	773-326- 9731	3-1-17	10:41	
CLAYTON HALDEMAN	KLUBER ✓	630-406- 1213	3-1-17	10:42	
Lauren Grady	FE MORGAN ✓	847-302- 9482	3-1-17	10:43	
WERT DIETRICK	MONACO ✓	630 210-8900	3/1/17	10:45	
Ziegler Chris	Engl-Varra	262-891- 7212	3-1-1	10:45	
Chris Kelly	OAK BROOK MCA ✓	630-941-3555	3/1/2017	10:47	
MARK FITZENBERGER	HAYES ✓	773-241 9494	3/1/17	10:48	
ROB HADLEY	EXPEDIA CONSTRUCTION ✓	847- 434-1019	3/1/17	10:48	



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Facility: _____

Name (First Last)	Company	Company Phone #	Date	Time in	Time out
MIKE SENESE	MECHANICAL CONTRACTORS	6-724-0819	3/1	11:00	
JAN Zukowski	Pro-Temp of 31	(773) 287-0651	3/1/01	11:00	
Cindy Letley	West Elsdon Electric	815-761-3388	3/1	11:00	
Richard Cooney	"	"	"	"	
Matt Abramewicz	MELCH CONTRACTS VIA - TRC				
DAVE TABEL	AMBER MECA.	708/597-9700	3-1	11	
JASON VASO					

Jason Vasquez
Service Manager, A.S.C.S.

554 Anderson Drive, Suite F
Romeoville, IL 60446
P: 815.886.2990
C: 630.401.2243
F: 815.886.2992
jason@Duct-Kleen.com



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Facility: _____

Name (First Last)	Company	Company Phone #	Date	Time in	Time out
Jason Vasquez	Duct Kleen	815-886-2990	3/1/17	11:02 AM	