



Oak Brook Park District

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MINUTES OF THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS

May 9, 2011 - 6:30 p.m.

Meeting Room 1

1) CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President O'Brien opened the regular meeting of the Oak Brook Park District at 6:32p.m. in the Family Recreation Center, Room 1. Commissioners Trombetta, Truedson, Carson, Knitter and President O'Brien answered, "present". Also present were Laure Kosey, Executive Director; Barb Gosselar, Park District Attorney; Nancy Strathdee, Director of Finance & Human Resources, Cathy Fallon, Director of Recreation, Norm Russell, Director of Parks and Facility Services and Mary Tansey, Corporate Relations.

2) APPROVAL OF MAY 9, 2011 AGENDA

Motion: Commissioner Carson made a motion, seconded by Commissioner Truedson to approve the May 9, 2011 agenda.

There was no discussion and the motion passed by voice vote.

3) OPEN FORUM

No one addressed the board.

4) APPROVAL OF MINUTES

a) Approval of April 11, 2011 Regular Meeting Minutes

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson to approve the April 11, 2011 regular meeting minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, Truedson, Knitter and President O'Brien

Nays: None

5) APPROVAL OF FINANCIAL STATEMENT ENDING April 30, 2011

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson to approve the financial statement ending April 30, 2011.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, Truedson, Knitter and President O'Brien
Nays: None

6) APPROVAL OF WARRANTS

- a) Approval of Warrant No. 526a

Motion: Commissioner Carson made a motion, seconded by Commissioner Trombetta, to approve Warrant No. 526a.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, Truedson, Knitter and President O'Brien.
Nays: None

- b) Approval of Warrant No. 527

Motion: Commissioner Carson made a motion, seconded by Commissioner Trombetta, to approve Warrant No. 527.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, Truedson, Knitter and President O'Brien.
Nays: None

7) ANNUAL MEETING

- a) Administration of Oath of Office to Re-Elected Commissioner John O'Brien.

Board Secretary Laure Kosey administered the oath of office to re-elected Commissioner (President) O'Brien.

- b) Administration of Oath of Office to Re-Elected Commissioner Tom Truedson

Board Secretary Laure Kosey administered the oath of office to Commissioner Truedson.

- c) Election of Park Board President and Vice President

President O'Brien asked the board for nominations for Board President.

Commissioners Truedson and Trombetta nominated Commissioner O'Brien for Board President.

Commissioners Knitter and Carson nominated Commissioner Truedson for Board President.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to elect Commissioner John O'Brien for Board President.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Truedson and President O'Brien.
Nays: Commissioners Carson and Knitter.

President O'Brien asked the board for nominations for Board Vice-President.

President O'Brien and Commissioner Trombetta nominated Commissioner Truedson for Board Vice-President.

Commissioners Carson nominated Commissioner Knitter for Board Vice-President.

Motion: President O'Brien made a motion, seconded by Commissioner Trombetta to elect Commissioner Tom Truedson as Board Vice-President.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Truedson and President O'Brien.

Nays: Commissioners Carson and Knitter.

d) Appointment of Board Secretary and Treasurer

President O'Brien stated that the current Board Secretary is Executive Director Laure Kosey. He proposed that, since the Board's secretary has traditionally been the Executive Director, Laure Kosey should be reappointed to serve as Secretary unless any Board member has an objection.

There were no objections and President O'Brien appointed Ms. Kosey as the Board's Secretary.

President O'Brien appointed Commissioner Trombetta as the Board Treasurer.

8) COMMUNICATIONS/PROCLAMATIONS

a) Board of Commissioners to share communications

Commissioner Knitter asked staff for an update on the first donation to the Foundation.

9) STAFF RECOGNITION

a) None

10) REPORTS

a) Executive Director

Laure Kosey presented her report which can be found in the Park District records.

The board discussed foundation donations.

The board discussed the recent issuing of bonds whose rates are at historic lows. The funds from the bonds will be used for capital projects yet to be determined.

President O'Brien directed staff to prioritize the potential capital projects to be funded by the issuance of these bonds and to focus on those that produce revenue.

A suggestion was made about consulting with Trey Van Dyke at the Oak Brook Sports Core to see whether they would like to share in the expense of the bond funded projects.

Ms. Kosey said she has already discussed the issue with Mr. Van Dyke who informed her that the Sports Core wants to conduct a resident survey before they pursue any new capital projects.

There was discussion regarding changes to the organization chart included in Ms. Kosey's report.

Ms. Kosey asked the board members whether they would be participating in the upcoming Legislative Golf Outing on July 21, 2011.

c) Finance & Human Resources Director

Nancy Strathdee presented her report which can be found in the Park District records.

There were no questions regarding Ms. Strathdee's report.

d) Director of Recreation

Cathy Fallon presented her report, which can be found in the Park District records.

Commissioner Carson asked for clarification on Ms. Fallon's EFT figures in her report.

e) Director of Parks & Facility Services

Norm Russell presented his report, which can be found in the Park District records.

There was discussion regarding the tennis court construction.

Commissioner Trombetta asked for an update on the algae problem at Forest Glen.

f) Corporate Relations

Mary Tansey presented her report, which can be found in the Park District records.

Laure Kosey said in regard to the summer brochure, the family camping event was canceled due to a lack of interest.

11) UNFINISHED BUSINESS

- a) Resolution 11-0509: A Resolution to Establish Definitions for Use in Implementing the Fee Schedule for the Use of and Membership in the Facilities of the Oak Brook Park District.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to approve Resolution 11-0509 to establish definitions for use in implementing the fee schedule for the use of and membership in the facilities of the Oak Brook Park District.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, Truedson, Knitter and President O'Brien.

Nays: None

- b) Resolution 11-0510: A Resolution Adopting the Oak Brook Park District Identity Protection Policy

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson to approve Resolution 11-0510, a resolution adopting the Oak Brook Park District Identify Protection Policy.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, Truedson, Knitter and President O'Brien.

Nays: None

c) Central Park Tennis Courts Resurfacing and Fencing Installation Bid

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson to accept the bid from and award a contract to U.S. Tennis Court Construction Company to perform the central park tennis courts resurfacing and fencing installation project for the contract price of \$41,000.00.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, Truedson Knitter and President O'Brien.

Nays: None

Ms. Kosey noted that this project came in \$6,000.00 under budget.

d) Foundation

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to appoint Park Board Commissioner Sharon Knitter as Foundation Board Chairperson, and Anthony Hui, Moinuddin Saiyed, Judy Lucas and Alan Hanzlik as Directors/Ambassadors for the Oak Brook Park District Foundation; and to Direct the Staff to File the Necessary Documents to Register the Foundation as a Not-For-Profit 501(c)(3) Corporation.

Commissioner Knitter stated that she believes that this is a terrific group of people noting that a few of appointees actually wanted to run for park board in the past, but shied away due to the length of tenure.

A biography of each appointee was handed out to the board. Ms. Kosey noted it will be a three year term for each foundation board member.

Ms. Kosey sought confirmation on what to call the foundation board.

President O'Brien directed Ms. Kosey to keep the name as it was read in the vote.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, Truedson, Knitter and President O'Brien.

Nays: None

12) NEW BUSINESS

a) Personnel Policy Manual Revision – Sections 1 – 2

Nancy Strathdee presented this matter to the board.

Ms. Kosey reviewed each section of the manual presented for clarification to the board.

A long discussion ensued in regard to personal trainers and tennis pros, both of which bring in revenue to the Park District. The board was asked to consider offering better pay and benefits to trainers and tennis pros in order to compete with nearby facilities.

This issue was for discussion only and will be up for board vote at next month's meeting.

b) Resolution #11-0613: A Resolution of the Oak Brook Park District Regarding Illinois Prevailing Wage Act

This resolution must be approved every year and will be up for board vote at next month's meeting.

There were no questions regarding Resolution #11-0613.

c) Amendment and Renewal of the Intergovernmental Agreement Dated *May 12, 2009* By and Between the Board of Education of Butler School District # 53, The Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center

Cathy Fallon presented this issue to the board. She said a 4th classroom will be added next year and the 15 spots kept open for the special education program will be spread out between these classes. Ms. Fallon also noted that the special education teachers will be provided by the School District while the aides will be hired by the Park District and in turn, the School District will reimburse the Park District for their salaries at the end of the year.

13) ADJOURN TO EXECUTIVE SESSION

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter to adjourn at 7:32 p.m. to Executive Session for Discussion and Approval of Minutes for the Closed Meeting Held on April 11, 2011, and for Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, Truedson, Knitter and President O'Brien.

Nays: None

14) EXECUTIVE SESSION

a) Discussion and Approval of Closed Meeting Minutes, April 11, 2011

b) Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District

15) RECONVENE OPEN SESSION

Motion: Commissioner Knitter made a motion, seconded by Commissioner Truedson to reconvene open session at the hour of 7:41 p.m.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Carson, Truedson, Knitter and President O'Brien.

Nays: None

16) POTENTIAL ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

There was no action taken on items discussed in executive session.

17) NEXT REGULAR MEETING: June 13, 2011

President O'Brien announced that the Next Regular Meeting of the Board will be on June 13, 2011, at 6:30 p.m.

18) ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Knitter to adjourn at the hour of 7:41 p.m.

There was no discussion and the motion passed by voice vote.