



Oak Brook Park District

1450 Forest Gate Road • Oak Brook, IL 60523 • www.obparks.org

AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
January 10, 2011 - 6:30 p.m.
Meeting Room 1

The mission of the Oak Brook Park District is to provide the very best in park and recreational opportunities, facilities and open lands for our community.

1) CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President O'Brien opened the regular meeting of the Oak Brook Park District at 6:32p.m. in the Family Recreation Center, Rooms 2 and 3. Commissioners Knitter, Carson and Trombetta answered, "present". Commissioner Truedson was absent. Also present were Laure Kosey, Executive Director; Barb Gosselar, Park District Attorney, Nancy Strathdee, Finance & Human Resources Director and Jessica Alexenko, Marketing Manager.

2) APPROVAL OF January 10, 2011 AGENDA

Motion: Commissioner Carson made a motion, seconded by Commissioner Knitter to approve the January 10, 2011 agenda.

There was no discussion and the motion passed by voice vote.

Ayes: Commissioners Knitter, Carson, Truedson, Trombetta and President O'Brien
Nays: None

3) OPEN FORUM

No one addressed the board.

4) APPROVAL OF MINUTES

a) Approval of December 13, 2010 Regular Meeting Minutes

Motion: Commissioner Knitter made a motion, seconded by Commissioner Carson, to approve the December 13, 2010 regular meeting minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Trombetta and President O'Brien
Nays: None
Absent: Commissioner Truedson

4) APPROVAL OF FINANCIAL STATEMENT ENDING December 31, 2010

Motion: Commissioner Carson made a motion, seconded by Commissioner Knitter to approve the financial statement ending December 31, 2010.

President O'Brien noted the information sent to each commissioner regarding bank changes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Trombetta and President O'Brien
Nays: None
Absent: Commissioner Truedson

6) APPROVAL OF WARRANTS

- a) Approval of Warrant No. 523

Motion: Commissioner Carson made a motion, seconded by Commissioner Knitter to approve warrant no. 523.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Trombetta and President O'Brien
Nays: None
Absent: Commissioner Truedson

7) COMMUNICATIONS/PROCLAMATIONS

- a) Board of Commissioners to share communications

President O'Brien stated that he received a couple of complaints regarding the increase in senior membership fees.

Commissioner Carson said a resident complimented the Park District on the ice rink.

8) STAFF RECOGNITION

There was no staff recognition.

9) REPORTS:

- a) Executive Director
- b) Finance & Human Resources Director
- c) Director of Recreation
- d) Director of Parks & Facility Services
- e) Corporate Relations

Laure Kosey presented her report which can be found in the Park District records.

The board had various questions regarding her report.

Commissioner Knitter asked that the front desk be made aware of whether the ice rink is open or closed each day.

Commissioner Carson made note of some inconsistencies in the job descriptions which need to be corrected.

There was discussion regarding the policy or lack thereof for free room rentals for not-for-profit Oak Brook organizations. Ms. Kosey said a proposed policy will be presented to the board at a future meeting.

Nancy Strathdee presented her report, which can be found in the Park District records.

The board asked various questions regarding Ms. Strathdee's report.

Discussion took place regarding the \$5,000.00 threshold for capital projects. The board concurred to increase the threshold to \$15,000.00. The issue will be presented for board approval at the February meeting.

Cathy Fallon presented her report which can be found in the Park District records.

There were no questions regarding Ms. Fallon's report.

Norm Russell presented his report which can be found in the Park District records.

There were no questions regarding Mr. Russell's report.

Ms. Kosey presented the Corporate Relations report which can be found in the Park District records.

There were no questions regarding this report.

10) UNFINISHED BUSINESS

a) Part-time Job Descriptions

This issue was discussed under reports.

b) Corporate Branding Standards

Motion: Commissioner Carson made a motion, seconded by Commissioner Trombetta to approve the corporate branding standards for the Park District, as presented by the board.

Ms. Kosey passed out sample stationary to the board for their input.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Trombetta and President O'Brien

Nays: None

Absent: Commissioner Truedson

c) Social Media Policy

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter to approve the social media policy for the Park District, as presented by the board.

Knitter had a few comments and suggestions regarding the social media policy.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Trombetta and President O'Brien

Nays: None

Absent: Commissioner Truedson

d) Resolution 11-0110: A Resolution Adopting and Approving a "Lifetime Membership Policy" For Park Commissioners Of The Oak Brook Park District.

Motion: Commissioner Knitter made a motion, seconded by Commissioner Carson to approve "Resolution 11-0110: A Resolution Adopting and Approving A 'Lifetime Membership Policy' For Park Commissioners Of The Oak Brook Park District".

The board had some questions and comments regarding this matter.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Trombetta and President O'Brien

Nays: None

Absent: Commissioner Truedson

e) Ordinance 11-0113: An Ordinance Declaring Surplus Personal Property and Authorizing the Sale, Conveyance, or Disposal Thereof.

Motion: Commissioner Knitter made a motion, seconded by Commissioner Carson to approve "Ordinance No. 11-0113: "An Ordinance Declaring Surplus Personal Property and Authorizing The Sale, Conveyance, Or Disposal Thereof".

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Trombetta and President O'Brien

Nays: None

Absent: Commissioner Truedson

f) Resolution 11-0111: A Resolution Approving and Authorizing the Release of Minutes for Closed Meetings from January, 1989 Through November 2010

Motion: Commissioner Carson made a motion, seconded by Commissioner Knitter to approve "Resolution 11-0111: A Resolution Approving and Authorizing the Release of Minutes For Closed Meetings From January, 1989, Through November, 2010".

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Trombetta and President O'Brien
Nays: None
Absent: Commissioner Truedson

- g) Ordinance 11-0112: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings

Motion: Commissioner Knitter made a motion, seconded by Commissioner Carson to approve "Ordinance No. 11-0112: "An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings".

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Trombetta and President O'Brien
Nays: None
Absent: Commissioner Truedson

11) NEW BUSINESS

- a) Capital Projects

Ms. Kosey announced that the capital projects meeting is set for February 2, 2011. She noted to the board that the proposed operating budget for the next fiscal year will also be presented for review at that time.

Laure Kosey reviewed various capital projects listed on the report and discussed the rationale used to develop the list.

The board had various questions regarding the list of capital projects.

There was discussion regarding the proposed family changing room.

- b) Facility Hours

Ms. Kosey presented this issue to the board stating that she is striving to achieve a consistency in Park District facility hours as well as a decrease in hours during the summer as usage, especially in the evening, is down during this season.

The board had various questions regarding the proposed hours.

12) NEXT REGULAR MEETING: February 14, 2011, 6:30 p.m.

President O'Brien announced that the Next Regular Meeting of the Board will be on February 14, 2011, at 6:30 p.m.

13) ADJOURNMENT

Motion: Commissioner Knitter made a motion, seconded by Commissioner Carson to adjourn at the hour of 7:55 p.m.

There was no discussion and the motion passed by voice vote.