



Oak Brook Park District

1450 Forest Gate Road • Oak Brook, IL 60523 • www.obparks.org

**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
February 14, 2011 - 6:30 p.m.
Meeting Room 1**

The mission of the Oak Brook Park District is to provide the very best in park and recreational opportunities, facilities and open lands for our community.

1) CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President O'Brien opened the regular meeting of the Oak Brook Park District at 6:32 p.m. in the Family Recreation Center, Room 1. Commissioners Carson, Truedson, Trombetta answered, "present". Commissioner Knitter was absent. Also present were Laure Kosey, Executive Director; Barb Gosselar, Park District Attorney, Nancy Strathdee, Finance & Human Resources Director, Cathy Fallon, Director of Recreation and Norm Russell, Director of Parks and Facility Services.

2) APPROVAL OF February 14, 2011 AGENDA

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson to approve the February 14, 2011 agenda.

There was no discussion and the motion passed by voice vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President O'Brien
Nays: None
Absent: Commissioner Knitter

3) OPEN FORUM

No one addressed the board.

4) APPROVAL OF MINUTES

a) Approval of January 10, 2010 Regular Meeting Minutes

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve the January 10, 2011 regular meeting minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President O'Brien
Nays: None

Absent: Commissioner Knitter

APPROVAL OF FINANCIAL STATEMENT ENDING January 31, 2011

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson to approve the financial statement ending January 31, 2011.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President O'Brien
Nays: None
Absent: Commissioner Knitter

6) APPROVAL OF WARRANTS

a) Approval of Warrant No. 524

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson to approve warrant no. 524.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President O'Brien
Nays: None
Absent: Commissioner Knitter

7) COMMUNICATIONS/PROCLAMATIONS

b) Board of Commissioners to share communications

Commissioner Trombetta remarked about an expensive plumbing vendor bill included on the warrant. Ms. Kosey stated that all vendors used by the Park District are currently being re-evaluated.

Commissioner Carson said several people have asked her about the Park District offering a Zumba class and said she directed these requests to Cathy Fallon.

8) STAFF RECOGNITION

There was no staff recognition.

9) REPORTS:

- a) Executive Director
- b) Finance & Human Resources Director
- c) Director of Recreation
- d) Director of Parks & Facility Services
- e) Corporate Relations

Laure Kosey presented her report, which can be found in the Park District records.

There was discussion regarding the racquet club budget.

Nancy Strathdee presented her report, which can be found in the Park District records.

Board members offered their insight on the proposed budget and the issue of budget reserves.

Cathy Fallon presented her report, which can be found in the Park District records.

Commissioner Carson had questions regarding memberships.

Norm Russell presented his report, which can be found in the Park District records.

There was discussion regarding the recreation center's HVAC system and recent service issues.

Ms. Kosey reviewed various donations and other items included on the corporate relations report.

10) UNFINISHED BUSINESS

a) Part-time Job Descriptions

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson to approve the part-time job descriptions as presented.

Commissioner Carson reviewed the various changes that were made to the job descriptions. There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President O'Brien

Nays: None

Absent: Commissioner Knitter

b) Capital Project Threshold Increase and Revisions to District's Purchasing Policy

Motion: Commissioner Carson made a motion, seconded by Commissioner Trombetta to approve the capital project threshold increase and the revisions to the District's purchasing policy as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President O'Brien

Nays: None

Absent: Commissioner Knitter

c) Capital Projects for Fiscal 2011-2012

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson to approve the capital projects for fiscal 2011-2012, as presented by the board.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President O'Brien

Nays: None

Absent: Commissioner Knitter

d) Facility Hours

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson to approve facility hours as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President O'Brien

Nays: None

Absent: Commissioner Knitter

11) NEW BUSINESS

a) Revision to Board Rules: Right to Speak Under Amendment to Open Meetings Act

Barb Gosselar presented this issue to the board.

The board had various questions and comments regarding the proposed revision.

President O'Brien noted that this revision will make the Park District compliant.

This issue is for discussion only and will be approved for board approval at the March 14, 2011 meeting.

b) Budget for Fiscal Year 2011-2012

Ms. Kosey presented the proposed budget for fiscal year 2011-2012 to the board.

Ms. Kosey offered a summation of the budget to the board noting areas where the budget was reduced and also discussed the issue of merit increases.

The board requested that staff verify the number of years which the Park District is committed to annual donations to the Historical Society.

There were various questions regarding the proposed racquet club budget.

This issue is for discussion only and will be approved for board approval at the March 14, 2011 meeting.

c) Facility Rental Classification and Fees

Laure Kosey presented the proposed rental classification and fees issue to the board.

The board had various questions regarding this issue.

In regard to rental reservations, the board concurred to allow residents to request a reservation 6 months in advance and non-residents 5 months.

12) NEXT REGULAR MEETING: March 14, 2011, 6:30 p.m.

President O'Brien announced that the Next Regular Meeting of the Board will be on March 14 2011, at 6:30 p.m.

13) ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson to adjourn at the hour of 7:28 p.m.

There was no discussion and the motion passed by voice vote.