



**MINUTES OF THE  
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT  
BOARD OF COMMISSIONERS  
1450 FOREST GATE ROAD, OAK BROOK, IL 60523  
May 10, 2010 - 6:30 p.m.  
Meeting Room 2 & 3**

The mission of the Oak Brook Park District is to provide the very best in park and recreational opportunities, facilities and open lands for our community.

1) CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Carson opened the public hearing of the Oak Brook Park District at 6:31pm in the Family Recreation Center, Rooms 2 and 3. Commissioners O'Brien, Knitter, Truedson and Trombetta answered, "present". Also present were Laure Kosey, Executive Director, Nancy Strathdee, Finance & Human Resources Director; Barb Gosselar, Park District Attorney; Cathy Fallon, Director of Recreation & Facilities; Steve Schmidt, Park Services Director; Juergen Samimy, Racquet Club Manager; Joe Nidea, Fitness Club Manager; Colleen Liebelt, Family Recreation Center and Karen Spandikow, Aquatic Center Manager. Bonnie Gibellina, Executive Assistant and Mary Tansey were also present.

2) APPROVAL OF MAY 10, 2010 AGENDA

Motion: Commissioner Knitter made a motion, seconded by Commissioner Truedson to approve the May 10, 2010 agenda.

There was no discussion and the motion passed by voice vote.

3) OPEN FORUM

No one addressed the board.

4) APPROVAL OF MINUTES

a) Approval of April 12, 2010 Regular Meeting Minutes

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter to approve the April 12, 2010 regular meeting minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner O'Brien, Knitter, Truedson, Trombetta and President Carson

Nays: None

Commissioner O'Brien noted that the minutes stated that he would be contacted regarding his thoughts on whether staff should be present at the monthly board meetings. He said that he would defer to Ms. Kosey's discretion.

5) APPROVAL OF FINANCIAL STATEMENT ENDING April 30, 2010

Motion: Commissioner Truedson made a motion, seconded by Commissioner Knitter to approve the financial statement ending April 30, 2010.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner O'Brien, Knitter, Truedson, Trombetta and President Carson  
Nays: None

6) APPROVAL OF WARRANTS

a) Approval of Warrant No. 515

Motion: Commissioner O'Brien made a motion, seconded by Commissioner Knitter to approve warrant No. 515.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner O'Brien, Knitter, Truedson, Trombetta and President Carson  
Nays: None

7) ANNUAL MEETING

a) Election of Park Board President and Vice President

President Carson asked the board for nominations for Board President.

Commissioner Trombetta nominated Commissioner O'Brien for Board President.

Commissioner Knitter nominated President Carson for Board President.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson to nominate Commissioner O'Brien as Board President.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners O'Brien, Truedson, Trombetta  
Nays: Commissioners Carson and Knitter

The first nominee was elected by three votes and Commissioner O'Brien was officially nominated as Board President.

President O'Brien asked the board for nominations for Board Vice-President.

President O'Brien nominated Commissioner Truedson for Board Vice-President.  
Commissioner Knitter nominated Commissioner Carson for Board Vice-President.

Motion: President O'Brien made a motion, seconded by Commissioner Trombetta to appoint Commissioner Truedson as Board Vice-President.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta and President O'Brien  
Nays: Commissioners Carson and Knitter

b) Appointment of Board Secretary and Treasurer

President O'Brien stated that Ms. Kosey is the current Board Secretary and further stated that since she was just appointed Secretary, she will continue to serve until a successor is appointed at some future time unless someone on the board has an objection.

There was no objection.

President O'Brien asked the board for nominations for Board Treasurer.

Commissioner Trombetta nominated Commissioner Carson for Board Treasurer.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter to appoint Commissioner Carson for Board Treasurer.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Knitter, Carson, Truedson, Trombetta and President O'Brien  
Nays: None

8) COMMUNICATIONS/PROCLAMATIONS

a) Board of Commissioners to share communications

There were no shared communications.

9) STAFF RECOGNITION

a) None

10) REPORTS:

- a) Executive Director – Laure Kosey
- b) Finance & Human Resources Director – Nancy Strathdee
- c) Director of Recreation & Facilities – Cathy Fallon
- d) Aquatic Center Manager – Karen Spandikow
- e) Premiere Fitness Club Manager - Joe Nidea
- f) Family Recreation Center Manager – Colleen Liebelt
- g) Marketing Manager - Shirell
- h) Racquet Club Manager – Juergen Samimy
- i) Park Services Director – Steve Schmidt

President O'Brien directed Ms. Kosey to present the board with the Park District's fixed costs and what formula is followed to arrive at the current fee schedule.

The board discussed various budget issues and asked for clarifications on several points of the budget. These issues under Ms. Strathdee's report.

President O'Brien asked Ms. Kosey to present the board with clarification on what is covered under the recreation fund and what expenses can be pulled from this fund.

Due to organization chart updates, marketing now reports to Executive Director Laure Kosey. Therefore, the marketing report will be presented by Laure Kosey for today's meeting and all subsequent Board Meetings.

Ms. Gosselar suggested have "Reports" listed in the agenda without staff names listed. The board concurred and Ms. Gosselar said she would draft this modification for board approval at next month's meeting.

11) UNFINISHED BUSINESS

- a) Review of Cowhey Gudmundson Leder, Ltd. Contract for Central Park Pavement and Drainage Improvements

Ms. Gosselar said that since this project's cost is under \$20,000.00, there is no need for board approval.

The board concurred to move forward with this project.

The draft agreement will be sent to CGL for its completion of needed information, review and approval, and the final agreement will be up for board approval at next month's meeting.

- b) Ordinance 10-0510: An Ordinance Declaring Surplus Property and Authorizing Conveyance or Sale Thereof

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson to approve ordinance 10-0510 as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Knitter, Carson, Truedson, Trombetta and President O'Brien  
Nays: None.

- b) Personnel Policy Revision: Article VI Section 6.03 Dress Code

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson to approve the revision to the District's personnel policy manual, article VI, section 6.03, dress code as presented.

Commissioner Knitter stated that not being able to wear a skirt above the knee is a bit too strict.

The board concurred with Commissioner Knitter to change the skirt length to a couple of inches above the knee.

There was no further discussion and the motion passed by roll call vote with the skirt length modification as discussed.

Ayes: Commissioner Knitter, Carson, Truedson, Trombetta and President O'Brien  
Nays: None.

- c) Bike Path Repair and Sealcoating through the Village of Oak Brook

Ms. Kosey said this project is set to begin once the temperature remains over 50 degrees for one week. She said the project should be completed within 2-3 weeks once it begins and will not exceed \$20,000.00.

The board directed Ms. Kosey to put the patching project for the recreation center parking lot on hold until the report is received from CGL. Once received, the project can be presented to the village board.

e) Dean House

Ms. Kosey stated that recent testing showed that the Dean house has asbestos and lead paint issues but no mold. She also said that the house is now vacant and closed.

President O'Brien stated that further discussion on this issue should not be held until the budget is approved and Ms. Kosey has more time to present various options for the house's future.

The Board concurred to put this issue on the July meeting agenda for discussion.

f) Discussion and Possible Approval To Place On File For Public Inspection, The Tentative Budget And Appropriation Ordinance For Fiscal Year Beginning May 1, 2010 Through April 30, 2011

- 1) The budget ordinance must be on display for thirty days after publication notice. If the Board approves the tentative Budget and Appropriation Ordinance at the May 10, 2010 meeting, publication shall occur before May 15, 2010, which would allow the required 30 days public display to occur before the June 14, 2010 Board Meeting. A Public Hearing will be scheduled to occur at the June 14, 2010 regular meeting of the Board of Commissioners for the purpose of the Budget Appropriation Ordinance

Ms. Strathdee presented the budget for board discussion.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to accept the FY 2010-2011 tentative budget and directed staff to prepare the budget and appropriation ordinance for FY 2010-2011 and place such ordinance on file for public inspection.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Knitter, Carson, Truedson, Trombetta and President Carson

Nays: None.

2) NEW BUSINESS

a) Personnel Policy Revision: Article VI Section 6.01 Work Week & Compensatory Time

Ms. Kosey presented this issue for discussion only. She said she is proposing to cap accrued time to 40 hours per year.

President O'Brien directed Ms. Kosey to have this issue presented at next month's meeting for board approval under "Unfinished Business".

b) Personnel Policy Revision: Article VII Section 7.07 Use of District Facilities & Programs

Ms. Kosey presented this issue for discussion only. She said the revisions to this policy involve staff's benefits relating to personal usage of Park District facilities and participation in programs and the fees they incur.

President O'Brien directed Ms. Kosey to have this presented at next month's meeting for board approval under "Unfinished Business".

c) Personnel Policy Revision: Article IV Section 4.03 Employment of Relatives

Kosey presented this issue for board approval.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to approve the personnel policy revision to article IV section 4.03 employment of relatives as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Knitter, Carson, Truedson, Trombetta and President O'Brien  
Nays: None.

d) Approved Mission Statement

It was noted that no action was required regarding this issue as it was determined by the board at the May 6<sup>th</sup>, 2010 special meeting to leave the current mission statement "as is".

e) Approved Logo/Branding

It was noted that no action was required regarding this issue as it was determined by the board at the May 6<sup>th</sup>, 2010 special meeting to leave the current logo/branding "as is".

f) Approved Tagline

It was noted that no action was required regarding this issue as it was determined by the board at the May 6<sup>th</sup>, 2010 to eliminate the current tagline and to postpone promoting a tagline until the staff presents other options and the board approves one in the future.

12) ADJOURN TO EXECUTIVE SESSION

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to adjourn to executive session at the hour of 7:48 p.m.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Knitter, Carson, Truedson, Trombetta and President O'Brien  
Nays: None.

14) EXECUTIVE SESSION

- a) Discussion and Approval of Closed Meeting Minutes April 12, 2010
- b) Resolution 10-0614: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings

15) RECONVENE OPEN

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to reconvene open session at the hour of 8:00 p.m.

There was no discussion and the motion passed by voice vote.

16) OPEN SESSION

17) POTENTIAL ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

There was no action taken on items discussed in executive session.

18) NEXT REGULAR MEETING: June 14, 2010, 6:30 p.m.

19) ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to adjourn at the hour of 8:00 p.m.

There was no discussion and the motion passed by voice vote.