



Oak Brook Park District

1450 Forest Gate Road • Oak Brook, IL 60523 • www.obparks.org

**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 14, 2010 - 6:30 p.m.
Meeting Room 2 & 3**

The mission of the Oak Brook Park District is to provide the very best in park and recreational opportunities, facilities and open lands for our community.

1) CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President O'Brien opened the regular meeting of the Oak Brook Park District at 6:37pm in the Family Recreation Center, Rooms 2 and 3. Commissioners Carson, Truedson and Trombetta answered, "present". Commissioner Knitter was absent at the time of roll call. Also present were Laure Kosey, Executive Director, Nancy Strathdee, Finance & Human Resources Director; Barb Gosselar, Park District Attorney; Cathy Fallon, Director of Recreation & Facilities; Norman Russell Director of Parks & Facility Services; Juergan Samimy, Racquet Club Manager; Joe Nidea, Fitness Club Manager; Colleen Liebelt, Family Recreation Center. Bonnie Gibellina, Executive Assistant and Mary Tansey were also present. Karen Spandikow, Aquatic Center Manager was absent.

2) APPROVAL OF JUNE 14, 2010 AGENDA

Motion: Commissioner Truedson made a motion seconded by Commissioner Carson to approve the June 14, 2010 agenda.

There was no discussion and the motion passed by voice vote.

3) ADJOURNMENT TO PUBLIC HEARING

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson to adjourn to public hearing at the hour of 6:38 p.m. for the proposed budget and appropriation ordinance for fiscal year May 1, 2010

There was no discussion and the motion passed by voice vote.

4) PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2010 – APRIL 30, 2011 (*Notice of the Public Hearing was published in the Liberty Suburban Newspaper, May 14, 2010.*)

a) Call to Order and Roll Call

President O'Brien opened the open hearing of the Oak Brook Park District at 6:38 p.m. in the Family Recreation Center, Rooms 2 and 3. Commissioners Carson, Truedson and Trombetta answered, "present". Commissioner Knitter was absent at the time of roll call. Also present were Laure Kosey,

Executive Director, Nancy Strathdee, Finance & Human Resources Director; Barb Gosselar, Park District Attorney; Cathy Fallon, Director of Recreation & Facilities; Norman Russell Director of Parks & Facility Services; Juergan Samimy, Racquet Club Manager; Joe Nidea, Fitness Club Manager; Colleen Liebelt, Family Recreation Center. Bonnie Gibellina, Executive Assistant and Mary Tansey were also present. Karen Spandikow, Aquatic Center Manager was absent.

- b) Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2010 – April 30, 2011

President O'Brien asked if there were any discussion requests among board members and any public input from the audience regarding the proposed budget.

There was no discussion requested among board members and no one from the public addressed the board.

- c) Adjournment of Public Hearing

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson to adjourn from public hearing at the hour of 6:39 p.m.

There was no discussion and the motion passed by voice vote.

5) RECONVENE TO REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson to reconvene the regular meeting at the hour of 6:39 p.m.

There was no discussion and the motion passed by voice vote.

6) OPEN FORUM

No one addressed the board.

7) APPROVAL OF MINUTES

- a) Approval of May 6, 2010 Special Meeting Minutes

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson to approve the May 6, 2010 special meeting minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President O'Brien

Nays: None

Absent: Commissioner Knitter

- b) Approval of May 10, 2010 Regular Meeting Minutes

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson to approve the May 10, 2010 regular meeting minutes.

Commissioner Carson noted that the commissioner names were not included in the motions made under "Adjournment".

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President O'Brien
Nays: None
Absent: Commissioner Knitter

8) APPROVAL OF FINANCIAL STATEMENT ENDING May 31, 2010

Motion: Commissioner Carson made a motion, seconded by Commissioner Truedson to approve the financial statement ending May 31, 2010.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President O'Brien
Nays: None
Absent: Commissioner Knitter

9) APPROVAL OF WARRANTS

a) Approval of Warrant No. 516

Motion: Commissioner Carson made a motion, seconded by Commissioner Trombetta to approve warrant No. 516.

President O'Brien noted that the number of vendors must be decreased and vendors from Oak Brook should be sought whenever possible.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President O'Brien
Nays: None
Absent: Commissioner Knitter

10) COMMUNICATIONS/PROCLAMATION

Commissioner Knitter entered the meeting at 6:43 P.M.

a) Board of Commissioners to Share Communications

Commissioner Trombetta noted that the current summer camp drop off time is dangerous with kids and moms everywhere in the parking lot and there must be a designated drop off point created. Ms. Kosey said that staff is already working to rectify the situation.

Commissioner Carson noted that it is once again time to conduct board evaluations.

b) Proclamation in Recognition of Juergen Samimy, Racquet Club Pro Manager

President O'Brien presented and read this proclamation honoring Juergen Samimy for his dedication to the Park District and his retirement. A picture was taken.

11) STAFF RECOGNITION

- a) Norman Russell, Director of Park & Facility Services

Laure Kosey introduced Mr. Russell to the board.

12) REPORTS:

- a) Executive Director
- b) Finance & Human Resources Director
- c) Director of Recreation
- d) Director of Park & Facility Services
- e) Corporate Relations

In regard to the satellite television service proposal, President O'Brien said specific cost information from each vendor is needed.

Ms. Kosey said staff is still gathering information on this issue.

President O'Brien directed Ms. Kosey to e-mail possible dates in August for board members to meet for the Fontana Leadership Development consultation presentation.

After lengthy discussion the board made a consensus to add a line item to the budget named "Variance to the Budget".

13) UNFINISHED BUSINESS

- a) Personnel Policy Revision: Article VI Section 6.01 Work Week & Compensatory

Motion: Commissioner Carson made a motion, seconded by Commissioner Trombetta to approve the revision to the District's Personnel Policy Manual, Article VI, Section 6.01, Work Week & Compensatory Time.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Knitter, Carson, Truedson, Trombetta and President O'Brien
Nays: None

- b) Personnel Policy Revision: Article VII Section 7.07 Use of District Facilities & Programs

Motion: Commissioner Knitter made a motion, seconded by Commissioner Trombetta to approve the revision to the District's Personnel Policy Manual, Article VII, Section 7.07, Use of District Facilities and Programs.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Knitter, Carson, Truedson, Trombetta and President O'Brien
Nays: None

- c) Ordinance 10-0615, An Ordinance Adopting the Combined Annual Budget and Appropriation of Funds for the Oak Brook Park District, DuPage and Cook Counties, Illinois for the Fiscal year beginning May 1, 2010 – April 30, 2011

Motion: Commissioner Carson made a motion, seconded by Commissioner Knitter to approve Ordinance 10-615 as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Knitter, Carson, Truedson, Trombetta and President O'Brien
Nays: None

- d) Approval of Ordinance No. 10-0614: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Knitter to approve Ordinance 10-0614 as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Knitter, Carson, Truedson, Trombetta and President O'Brien
Nays: None

- e) Resolution 10-0617 A Resolution Approving an Amendment to the Rules of the Board of Park Commissioners of the Oak Brook Park District

Motion: Commissioner Carson made a motion, seconded by Commissioner Trombetta to approve Ordinance 10-0617 as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Knitter, Carson, Truedson, Trombetta and President O'Brien
Nays: None

- f) Approval of Capital Improvement Projects for FY 2010 – 2011

Motion: Commissioner Truedson made a motion, seconded by Commissioner Knitter to approve Capital Improvement Projects for FY 10-11

The board had various questions regarding the list of proposed capital projects

Long discussion took place among board members regarding the pros and cons of rebuilding the tennis courts vs. removing them.

The board concurred that it must be determined what the cost would be to remove the courts vs. rebuilding them so a cost comparison can be made.

President O'Brien suggested reducing the amount of tennis courts at each park to just having one at each park.

Ms. Kosey said that if the board decides to rebuild the tennis courts at the satellite parks, the Park District must promote programming at each site.

The board concurred that the front section of the recreation center parking lot must be repaired this year.

Ms. Kosey said she will present the board with the cost of the repair work to the parking lot once it is received.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Knitter, Carson, Truedson, Trombetta and President O'Brien
Nays: None

14) NEW BUSINESS

a) Racquet Club Roof Repair Bid (***)Requires Board Action at this meeting)

Motion: Commissioner Knitter made a motion, seconded by President O'Brien, to waive the board rules to approve, at this meeting, the award of a contract to Olsson Roofing Company, Inc. for the Racquet Club Roof Repair.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Knitter, Carson, Truedson, Trombetta and President O'Brien
Nays: None

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson to approve the award of the contract to Olsson Roofing Company, Inc. for Racquet Club Roof Repair for the contract price of \$60,000.00 for scope of work #1 and scope of work #2 of the base bid in the contractor's bid proposal, and also to approve the possible award of alternate #1 for additional Tectum decking panels at \$30/sf and Alternate #2 for tapered insulation at \$11,000.00; provided that such Alternates shall only be deemed approved if the Executive Director determines that the work for either or both Alternate Bids is needed for Proper Roof Repair.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Knitter, Carson, Truedson, Trombetta and President O'Brien
Nays: None

a) Approval of Prevailing Wage Act Resolution #10-0616 (***)Requires Board Action at this meeting)

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to waive the board rules to approve, at this meeting, the prevailing wage act resolution #10-0616.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Knitter, Carson, Truedson, Trombetta and President O'Brien
Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson to approve prevailing wage act resolution #10-0616 as presented.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Knitter, Carson, Truedson, Trombetta and President O'Brien
Nays: None

- b) Amendment and Renewal of the Intergovernmental Agreement Dated *May 12, 2009* By and Between the Board of Education of Butler School District # 53, The Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center

Cathy Fallon answered various questions from the board regarding this issue.

- f) Membership Categories Presentation

Laure Kosey presented this issue and its material which can be found in the Park District records.

Ms. Kosey stated that she would like to create an “all over” membership which would include usage at the Recreation center, Aquatic Center, aerobics programs and the Racquet Club. She also noted that current members would be grandfathered in their current membership status.

President O’Brien directed Ms. Kosey to present the board with the membership and cost numbers to back up this membership proposal. He also noted that the Park District must do a better job in retaining memberships.

Ms. Kosey said by implementing this new membership, it will enable the Park District to better market itself.

The board directed Ms. Kosey to compare membership rates and amenities at the Park District to those of similar facilities in the surrounding area.

- e) Policy for the Development of Program Fees

Cathy Fallon presented this issue and its materials which can be found in the Park District records.

The board asked various questions regarding this issue.

15) ADJOURNMENT TO EXECUTIVE SESSION

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to adjourn to executive session at the hour of 8:25 p.m.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Knitter, Carson, Truedson, Trombetta and President O’Brien
Nays: None

16) EXECUTIVE SESSION

- a) Discussion and Approval of Closed Meeting Minutes, May 10, 2009
- b) Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District.

17) RECONVENE OPEN SESSION

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson to reconvene to open session at the hour of 8:46 p.m.

There was no discussion and the motion passed by voice vote.

18) POTENTIAL ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

There was no action taken on items discussed in executive session.

19) NEXT REGULAR MEETING: July 12, 2010, 6:30 p.m.

President O'Brien announced the date of the next regular meeting.

20) ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to adjourn at the hour of 8:46 p.m.

There was no discussion and the motion passed by voice vote.