



# Oak Brook Park District

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**MINUTES OF THE  
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT  
BOARD OF COMMISSIONERS  
December 13, 2010 - 6:30 p.m.  
Meeting Room 2 & 3**

The mission of the Oak Brook Park District is to provide the very best in park and recreational opportunities, facilities and open lands for our community.

1) PUBLIC HEARING – TRUTH IN TAXATION ACT (Notice was Published December 3, 2010 Suburban Life Publications)

a) Call to Order and Roll Call

President O'Brien opened the public hearing of the Oak Brook Park District at 6:31p.m. in the Family Recreation Center, Rooms 2 and 3. Commissioners Knitter, Carson, Truedson and Trombetta answered, "present". Also present were Laure Kosey, Executive Director; Barb Gosselar, Park District Attorney, Nancy Strathdee, Finance & Human Resources Director and Jessica Alexenko, Marketing Manager.

b) Public Hearing For The Levying Of Taxes And Assessing Of Taxes For The Year 2010 For The Oak Brook Park District, DuPage And Cook Counties, Illinois

No one addressed the board.

c) Adjournment of Public Hearing

Motion: Commissioner Carson made a motion, seconded by Commissioner Trombetta to adjourn from the public hearing at 6:32 p.m.

There was no discussion and the motion passed by voice vote

2) CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President O'Brien opened the regular meeting of the Oak Brook Park District at 6:32p.m. in the Family Recreation Center, Rooms 2 and 3. Commissioners Knitter, Carson, Truedson and Trombetta answered, "present". Also present were Laure Kosey, Executive Director; Barb Gosselar, Park District Attorney, Nancy Strathdee, Finance & Human Resources Director and Jessica Alexenko, Marketing Manager.

3) APPROVAL OF DECEMBER 13, 2010 AGENDA

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson to approve the December 13, 2010 agenda.

There was no discussion and the motion passed by voice vote.

Ayes: Commissioners Knitter, Carson, Truedson, Trombetta and President O'Brien  
Nays: None

4) OPEN FORUM

No one addressed the board.

5) APPROVAL OF MINUTES

- a) Approval of November 8, 2010 Regular Meeting Minutes

Motion: Commissioner Knitter made a motion, seconded by Commissioner Trombetta, to approve the November 8, 2010 regular meeting minutes.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Truedson, Trombetta and President O'Brien  
Nays: None

6) APPROVAL OF FINANCIAL STATEMENT ENDING November 30, 2010

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson to approve the financial statement ending November 30, 2010.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Truedson, Trombetta and President O'Brien  
Nays: None

7) APPROVAL OF WARRANTS

- a) Approval of Warrant No. 522

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson to approve warrant 522.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Truedson, Trombetta and President O'Brien  
Nays: None

8) COMMUNICATIONS/PROCLAMATIONS

- a) Board of Commissioners to share communications

There were no communications shared.

9) STAFF RECOGNITION

- a) Clayton Manley, Fitness and Membership Coordinator

Laure Kosey introduced Clayton Manley to the board.

The board asked various questions regarding Mr. Manley's recent visit to a nearby fitness center competitor.

10) REPORTS:

- a) Executive Director
- b) Finance & Human Resources Director
- c) Director of Recreation
- d) Director of Parks & Facility Services
- e) Corporate Relations

Laure Kosey, Nancy Strathdee and Jessica Alexenko answered various questions regarding the above reports.

The board discussed options regarding middle school events that could be held by the Park District.

11) UNFINISHED BUSINESS

- a) Ordinance No 10-1213: An Ordinance Levying Taxes and Assessing Taxes For The Year 2010 Of The Oak Brook Park District of DuPage and Cook Counties, Illinois

Motion: Commissioner Truedson made a motion, seconded by Commissioner Knitter to approve ordinance no. 10-1213 as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Truedson, Trombetta and President O'Brien  
Nays: None

- b) Full-time Job Descriptions

Motion: Commissioner Knitter made a motion, seconded by Commissioner Trombetta to approve the full-time job descriptions for the Park District, as presented to the board.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Truedson, Trombetta and President O'Brien  
Nays: None

- c) Strategic Plan

Motion: Commissioner Truedson made a motion, seconded by Commissioner Knitter to approve the strategic plan for the Park District, as presented to the board.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Truedson, Trombetta and President O'Brien  
Nays: None

d) Record Inventory

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson to approve the record disposal certificates for the Park District, as presented to the board and to direct staff to file the certificates with the records management section of the Secretary of State.

Barb Gosselar said she reviewed the record disposal inventory/certificates before the matter was brought for board approval.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Truedson, Trombetta and President O'Brien  
Nays: None

e) IAPD Credentials

Motion: Commissioner Knitter made a motion, seconded by Commissioner Truedson to approve IAPD credentials as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Truedson, Trombetta and President O'Brien  
Nays: None

f) Flexible Spending Account (FSA)

Motion: Commissioner Carson made a motion, seconded by Commissioner Knitter to approve the flexible spending account (FSA) as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners, Knitter, Carson, Truedson, Trombetta and President O'Brien  
Nays: None

12) NEW BUSINESS

a) Part-time Job Descriptions

The part-time job descriptions were presented for discussion only and will be included on the January 2011 agenda for board approval.

Ms. Kosey noted that additional job descriptions are still being drafted.

b) Corporate Branding Standards

Corporate Branding Standards was presented for discussion only.

The board concurred to move forward with this issue.

c) Social Media Policy

Jessica Alexenko presented the proposed social media policy and its materials, which can be found in the Park District records.

The board asked various questions regarding this proposed policy.

It was the consensus of the board to move forward with development of this new policy.

- d) Resolution 11-0110: A Resolution Adopting And Approving a "Lifetime Membership Policy" For Park Commissioners Of The Oak Brook Park District

Resolution 11-0110 was presented for discussion only and will be included on the January 2011 agenda for board approval.

The board discussed the proposed resolution at length.

Ms. Gosselar noted that this resolution is recommended by IAPD.

- e) Ordinance 11-0113: An Ordinance Declaring Surplus Personal Property and Authorizing the Sale, Conveyance, or Disposal Thereof.

Ordinance 11-0113 was presented for discussion only and will be included on the January 2011 agenda for board approval.

There were several questions and comments from the board regarding this proposed ordinance.

### 13) ADJOURN TO EXECUTIVE SESSION

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson to adjourn to executive session at the hour of 7:25 p.m. for Discussion and Approval of Closed Meeting Minutes September 13, 2010, release of minutes for closed meetings from January, 1989 through November 2010; and authorization of destruction of the verbatim record of certain closed meetings and to discuss personnel issues.

There was no discussion and the motion passed by roll call vote.

### 14) EXECUTIVE SESSION

- a) Discussion and Approval of Closed Meeting Minutes September 13, 2010
- b) Resolution 11-0111: A Resolution Approving and Authorizing the Release of Minutes for Closed Meetings from January, 1989 Through November 2010
- c) Resolution 11-0112: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings

### 15) RECONVENE OPEN SESSION

Motion: Commissioner Truedson made a motion, seconded by Commissioner Knitter to reconvene open session at the hour of 7:32 p.m.

There was no discussion and the motion passed by voice vote.

16) POTENTIAL ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

There was no action taken by the board on items discussed in executive session.

17) NEXT REGULAR MEETING: January 10, 2011, 6:30 p.m.

President O'Brien notified the board of the date of the next meeting.

18) ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to adjourn at the hour of 7:32 p.m.

There was no discussion and the motion passed by voice vote.